

# TILLAMOOK FIRE DISTRICT

## 2/13/2018

The regularly scheduled monthly meeting for Tillamook Fire District was held on Tuesday, February 13, 2018, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair  
Dave Mattison, Secretary-Treasurer  
Eric Swanson, Director  
Tim Hamburger, Vice-Chair  
Brian Cameron, Director

Staff Present: Rick Adams, Fire Chief

**Call to Order:** The board meeting was called to order by Board Chair Debra Reeves.

**Minutes:** A motion to approve the January 9, 2018 meeting minutes was made by Tim Hamburger and seconded by Eric Swanson. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison and Eric Swanson.

**Bills:** A motion to pay the January 2018 bills was made by Eric Swanson and seconded by Dave Mattison. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

**Correspondence and Financial Statement:** The January financial statement was presented by Chief Adams and the December statement was already in the report.

A motion to approve the December 31, 2017 financial statement was made by Eric Swanson and seconded by Tim Hamburger. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

A motion to approve the January 31, 2018 financial statement was made by Dave Mattison and seconded by Tim Hamburger. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

**Fire Chief Report:** Chief Adams reported that health care rates through SDIS as the carrier for Moda will be 20% higher than last year. There is a meeting next week in Portland to discuss the rates and delaying rate charges for an additional month to see if they decrease.

Pat Carney, our CPA submitted our audit but is no longer in the municipal auditing business after the State pulled his license. Chief submitted RFPs to vendors in the state.

Chair Reeves gave Chief a couple of names that the City of Tillamook has used with favorable results.

A motion to approve the audit as it was presented by Pat Carney was made by Eric Swanson and seconded by Dave Mattison. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

Annual apparatus maintenances are still being completed by Chuck. E17 has been returned to Brattain International again for more codes surrounding a regen burn. From Brattain it will be sent to True North for some warranty repair work.

The FEMA grant has submitted with the intent to secure funding for breathing apparatus after additional review.

FIT testing has been completed for all personnel and the flow testing was completed on our MSA SCBA packs by Sea Western.

The tower project is moving forward; 911 is waiting on permit approval from the County to proceed.

The live fire training exercise occurred in the house at the old Bay Breeze Golf Course. Training was provided for Netarts, Garibaldi and Tillamook fire fighters. There is a Haz-Mat incident command class scheduled for next week.

Chief is looking at moving all staff to a Monday through Friday work schedule. He spoke with legal counsel to discuss staff taking call on weekends and found that staff are subject to 48 hours of straight time off following any shift. Discussion was held between Chief and the Board regarding duty shifts for volunteers and the potential for being required W-2s vs 1099s. Additional staffing may need to be pursued in order to cover the gaps in fire coverage. The entire County is making a push for new volunteer recruitment which may help offset some coverage but will still take time for training.

SDIS has submitted their new best practices report.

**Fire Marshal Report:** FM Descloux submitted electronic copies of his report.

**Non-Agenda Items:** none

**Concerns of the Board:** Dave Mattison is having a hard time opening the link to review the packets for board meetings.

**Strategic Planning:** Presented earlier as part of the Chief report regarding staffing, volunteers and duty officer coverage for weekends.

**Adjournment:** A motion to adjourn the meeting at 6:05 p.m. was made by Eric Swanson and seconded by Dave Mattison. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

Respectfully submitted,  
Rueben Descloux  
Fire Marshal

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Board Chair Debra Reeves