

TILLAMOOK FIRE DISTRICT

2/11/2019

The regularly scheduled board meeting for Tillamook Fire District was held on Monday, February 11, 2019, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair
Dave Mattison, Secretary-Treasurer
Eric Swanson, Director
Brian Cameron, Director
Tim Hamburger, Vice-Chair

Staff Present: Alan Christensen, Lieutenant
Dale Kamrath, Interim Chief
Chuck Spittles, Captain

Guests: Jason Sterling, Kris Grimes, Brenda Descloux, Joel Hamburger,
Alex Burris

Call to Order: The board meeting was called to order by Board Chair Debra Reeves.

Minutes: Tim had a question about approving bills during the board meeting. A motion to approve the January 14, 2019 minutes was made by Tim Hamburger and seconded by Dave Mattison. Ayes were received from Debra Reeves, Dave Mattison, Eric Swanson, Tim Hamburger and Brian Cameron.

Accounts Payable: The monthly bill statements for December and January were presented to the Board.

A motion to approve the December 31, 2018 monthly bills was made by Tim Hamburger and seconded by Dave Mattison. Ayes were received from Debra Reeves, Dave Mattison, Eric Swanson, Tim Hamburger and Brian Cameron.

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Financial Statement / Correspondence: Dale attended the SDAO conference and brought back some correspondence from the conference. There is additional information available to the board on the SDAO website.

We received the SDIS insurance policy with rates for this year. FEMA has submitted information about an available SAFER grant for employment funding.

A letter was received from the State about some upcoming budget law training.

The Financial Statements were not available for December or January because they could not reconcile the accounts. The LGIP statements will be forwarded to the bookkeeper for completion.

Fire Chief Report: Chief Kamrath reported that the Auditor has retrieved the necessary documents to begin the audit but requires some additional information that will be discussed later in executive session.

E17 has had some mechanical problems with the hose cover doors. SCBA have all been put in service and placed accordingly on apparatus.

The overhead garage doors have safety mechanisms on order to be put back in service on the doors.

There are three fire recruits still going through Sunday training and another member who has or is completing the online training.

The Vacation Policy has been rewritten by Dale Kamrath.

A motion to adopt the changes to the vacation policy was made by Eric Swanson and seconded by Dave Mattison. Ayes were received from Debra Reeves, Dave Mattison, Eric Swanson, Tim Hamburger and Brian Cameron.

Eric Swanson distributed some information from his recent SDAO meeting attendance in Cannon Beach for the Formation of Special Districts in Oregon. A copy of a table with four options was distributed for review including information on: a local option levy, mergers, annexation and forming a new district with a new permanent rate.

Chief Kamrath has met with the fire chiefs from Netarts, Bay City and Garibaldi to discuss the future.

The Fire Chief job description was put on the agenda for future discussion. The description is currently available on the website and Dale has been researching additional descriptions online from other fire agencies.

Fire Marshal Report: FM Descloux is still out sick.

Non-Agenda Items: None

Concerns of the Board: Eric Swanson refiled for board position #1, Tim Hamburger has not refiled yet.

Executive Session: Chair Reeves adjourned the regular board meeting into executive session at 6 p.m. citing ORS 192.660(2)(f) *to consider information or records that are*

exempt by law from public inspection and ORS 192.660(2)(h) to consult with attorney regarding your legal rights and duties in regard to current litigation or litigation likely to be filed.

The executive session adjourned at 7:15 p.m.

The regular board meeting reconvened at 7:15 p.m.

Dale asked if general public could ride in fire apparatus. Discussion was held about when the decision was made and by whom. Dave believes that the decision was made administratively and confirmed by the board. Chuck Spittles commented on when the issue was brought up after THS teams caused issues during a sports team sendoff. The only time that general public could ride on the trucks were during sanctioned events such as the fair or June Dairy Parade.

Alex Burris asked if he could get a copy of the Auditor's report. Chair Reeves indicated he cannot get a copy until after it is released in March and approved.

Adjournment: A motion to adjourn the meeting at 7:25 p.m. was made by Brian Cameron and seconded by Dave Mattison. Ayes were received from Debra Reeves, Dave Mattison, Tim Hamburger and Brian Cameron. Eric was out of the room during adjournment.

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves