

TILLAMOOK FIRE DISTRICT

12/9/2019

The regular board meeting for Tillamook Fire District was held on Monday, December 9, 2019, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Allen Burris, Director
Brian Cameron, Vice-Chair
Roy Ellerbroek, Director
Dave Mattison, Secretary-Treasurer

Directors Absent: Tim Hamburger, Chair

Staff Present: Daron Bement, Fire Chief

Call to Order: The regular board meeting was called to order by Vice-Chair Brian Cameron.

Minutes: The regular board minutes from November 11, 2019 were reviewed.

A motion to approve the November 11, 2019 minutes was made by Allen Burris and seconded by Roy Ellerbroek. Ayes were received from Allen Burris, Roy Ellerbroek and Brian Cameron, the motion carried. Dave Mattison abstained from voting as he did not attend the last meeting.

Financial Statement / Correspondence: The financial statement for November was not available but the accounts payable was forwarded.

Fire Chief Report: Chief Bement went over his chief report covering total expenses for the year at \$289,123.

EF Recovery was contacted for cost recovery regarding emergencies responded to for non-residents and out of district responses.

Chuck has performed some minor upgrades to Staff 91, E11 repairs and a single SCBA bottle was damaged during a fire and removed from service.

Live fire training was conducted in a house along Hwy 101 near Dutch Bros.

Fire Marshal Report: Copies of the FM report were forwarded out and reviewed by Chief Bement due to the personal board email addresses used.

Old Business: The accountant contacted to perform an in-depth audit will be here the week of January 13th.

Allen indicated there is a board member SDAO training academy coming up in Salem that he would like to attend, Roy also expressed interest in attending.

New Business: Discussion for the budget preparation process was held among Chief Bement and the Board.

Non-Agenda Items: The Volunteer Association and Chief Bement contacted Grande Ronde Confederated Tribes to look at grant opportunities for an exhaust removal system for the truck bays. An application was submitted and eligible for a Q2 review. The total system cost comes in around \$70,000.

Living quarters upgrades were discussed for funding and possible grant assistance. Allen would like to make sure we pursue pricing options to keep costs down with more than one vendor.

A motion to adopt the living quarters proposal with appliances was made by Roy Ellerbroek and seconded by Allen Burris. Ayes were received from Allen Burris, Brian Cameron, Roy Ellerbroek and Dave Mattison, the motion carried.

Chief Bement would like to issue all fire department members including staff, volunteers and board members real ID cards.

A new computer will be installed at the dispatch counter for NFIRS data entry. The cost from Dell Outlet comes in around \$850-\$900 according to Captain Hamilton.

A motion to approve a new computer purchase up to \$900 for the volunteer work station was made by Allen Burris and seconded by Roy Ellerbroek. Ayes were received from Allen Burris, Brian Cameron, Roy Ellerbroek and Dave Mattison, the motion carried.

Rescue 48 is in need of replacement. Chief Bement produced examples of new and used vehicles. Discussion was held for which kind of pickup we would look at including diesel vs gas and ¾ ton or greater. Roy Ellerbroek indicated that the vehicle service life would be better if we purchased a new vehicle. An equipment committee will prepare a package proposal for the Board to review at the next meeting.

The regular board meeting was called into recess for an Executive Session at 6:30 p.m.

The regular board meeting reconvened at 7:21 p.m.

A motion to approve a 2.5% raise for the Fire Marshal, Training Officer and Mechanic was made by Allen Burris and seconded by Dave Mattison. Ayes were received from Allen Burris, Roy Ellerbroek, Brian Cameron and Dave Mattison, the motion carried.

A motion to approve collecting W-2s and I-9s from all volunteers was made by Allen Burris and seconded by Dave Mattison. Ayes were received from Allen Burris, Roy Ellerbroek, Brian Cameron and Dave Mattison, the motion carried.

Concerns of the Board: None discussed.

Adjournment: A motion to adjourn the meeting at 7:23 p.m. was made by Allen Burris and seconded by Dave Mattison. Ayes were received from Allen Burris, Roy Ellerbroek, Brian Cameron and Dave Mattison, the motion carried.

Respectfully submitted,

Board Chair Tim Hamburger

Rueben Descloux, Fire Marshal