

# TILLAMOOK FIRE DISTRICT

## 10/14/2014

The regular monthly meeting for Tillamook Fire District was held on Tuesday, October 14<sup>th</sup>, 2014, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Joe Martin, Secretary/Treasurer  
Tim Hamburger, Director  
Debra Reeves, Board Chair  
Dave Mattison, Director  
Eric Simmons, Vice-Chair

Staff Present: Rick Adams, Fire Chief  
Rueben Descloux, Fire Marshal

**Call to Order:** The meeting was called to order by Board Chair Debra Reeves.

**Minutes:** A motion to approve the September 9<sup>th</sup>, 2014 minutes was made by Joe Martin and seconded by Dave Mattison. Ayes were received from all members present and the motion carried.

**Bills:** A motion to pay the September 2014 bills was made by Eric Simmons and seconded by Joe Martin. Ayes were received from all members present and the motion carried.

**Correspondence and Financial Statement:** The September 2014 financial statement was not ready to be presented.

A motion to approve the August 2014 financial statement was made by Eric Simmons and seconded by Dave Mattison. Ayes were approved from all members present and the motion carried.

**Fire Chief Report:** Chief Adams reported that the Auditor has confirmed his appointment to start our audit next Monday. The original audit data file submitted to his office was too large and would not forward electronically. The file was sent through the “cloud” system and appears to have been received.

Apparatus pump testing has been completed for all District apparatus. The holding tank out at the POTB has so much debris inside that it was creating problems by blocking the pump intake screens.

The new E-Tool hydraulic cutter from Hurst is still being held for warranty work. The manufacturer and distributor can't agree on who is going to pay for the repair work.

Chief and Chair Reeves met with Sally, the Station 73 landlord to discuss the lease agreement. Some of the items on the lease such as quiet times were modified or struck from the agreement and signed by both parties. The lease allows the fire station to continue to be located on the premise until renewal time in July 2015.

Chief received a quote from Mountain States to replace our existing phone system, switch and fire wall. Century Link did not follow through with information or a quote.

A motion was made by Joe Martin and seconded by Eric Simmons to approve the Mountain States quote for purchase of the new firewall and phone system in the amount of \$10,978.75. Ayes were received from all board members present and the motion carried.

An update from SDAO regarding the LOSAP program was submitted for signature. An adoption agreement and a plan document, when signed will go back to the OFDDA. The District has not contributed to the LOSAP program for a number of years but has maintained enrollment.

A motion was made by Tim Hamburger and seconded by Dave Mattison to approve the OFDDA LOSAP plan document and adoption agreement. Ayes were received from all board members present and the motion carried.

All five board members recently attended the SDAO best practices training at 911 which makes us eligible for an additional 2% discount. This course along with some other training items entitle us to a 10% discount overall.

**Fire Marshal Report:** FM Descloux reported that there were thirty inspections performed during the month of September with the majority of inspections performed in the core area of Tillamook. One of the inspections was in an existing building for an educational facility to move into. The location has ground floor access and is fully sprinklered for the children to occupy.

Inspection time is still slow due to the mobile application but I found that if I had time to preload the occupancies, it greatly reduced the on scene time for inspections.

There were a total of sixty nine (69) emergencies responded to by fire personnel during the month of September. The majority of these incidents were Rescue and Emergency type calls making up 55% of the total volume. Twenty three of these were medical assistance type calls making up 33% of the monthly runs.

There were eleven fires responded to during the month including four buildings, vehicle and equipment, and grass/brush fires. The fires made up nearly 16% of our total call volume for the month.

The building fires were located at Hwy 101 S, Deer Road, Nielsen Road and N Main Avenue. None of the fires were suspicious in nature.

There were three separate fires located on or next to McCormick Loop Road. One of the fires was purely accidental with the digester starting dry grass on fire. Another fire was started by an aerial mortar firework device and a trailer fire caught fire with no electrical feed. The last two fires appear to have human involvement but there are no leads at this time.

Alan and I participated in the semi-annual PUD pole to rescue. AED/CPR refresher training was provided to the crews as they rotated through the stations.

There have been very few permit reviews performed during the last month.

**Non-Agenda Items:** Dave Penicook presented the material well earlier in the week even as he ran down the occasional rabbit trail. Tim Hamburger learned that the Board should be evaluating Chief Adams on an annual basis. Chair Reeves pointed out that this evaluation has been held but is an opportunity to discuss goals and administer positive feedback for a job well done. The last evaluation given was administered by the previous Board Chair and Vice-Chair.

**Concerns of the Board:** The public and some volunteer members of the District approached Tim about the latest termination of a volunteer sleeper. Tim had asked these members to attend the board meeting to discuss their concerns. Chair Reeves indicated that the Board must address all concerns from the public on internally as a whole and suggested that Tim not make contact with parties in the future, rather direct them to speak to the Board. Chief Adams had cards available for distribution and reiterated that his door is open for communication.

Dave Mattison said the City is looking at vacating an alley way between 3<sup>rd</sup> and 4<sup>th</sup> Streets, Cedar and Douglas Avenue. He asked that FM Descloux review the vacation and if needed present to the Board.

As there was no further business to discuss the meeting was adjourned at 6:29 pm.

Respectfully submitted,  
Rueben Descloux  
Fire Marshal

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Board Chair Debra Reeves