

TILLAMOOK FIRE DISTRICT

4/13/2020

The regular board meeting for Tillamook Fire District was held on Monday, April 13, 2020, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Brian Cameron, Vice-Chair (Zoom)
Tim Hamburger, Chair
Roy Ellerbroek, Director
Allen Burris, Director

Directors Absent: Dave Mattison, Secretary-Treasurer

Staff Present: Daron Bement, Fire Chief

Guests: Aaron Burris, Alex Burris, Dave Helmricks (all Zoom)

Call to Order: The regular board meeting was called to order by Board Chair Tim Hamburger.

The regular board meeting was recessed at 5:17 p.m.

Supplemental Budget Meeting: Chair Hamburger turned the meeting over to Chief Bement for a supplemental budget message. Chief Bement read Resolution 2020-04 adopting a supplemental budget for fiscal year 2019/2020 and appropriating funds by title only.

A motion to approve Resolution 2020-04 as written was made by Allen Burris and seconded by Roy Ellerbroek. Ayes were received from Tim Hamburger, Allen Burris and Roy Ellerbroek, the motion carried.

The special supplemental budget meeting was adjourned at 5:20 p.m.

The regular board meeting reconvened at 5:20 p.m.

Minutes: The regular board minutes from March 9, 2020 were reviewed.

A motion to approve the March 9, 2020 minutes was made by Allen Burris and seconded by Roy Ellerbroek. Ayes were received from Roy Ellerbroek, Allen Burris and Tim Hamburger, the motion carried.

Financial Statement / Correspondence: The check transaction reports for March 2020 was received late and reviewed.

A motion to approve the March 2020 check transaction report was made by Allen Burris and seconded by Roy Ellerbroek. Ayes were received from Brian Cameron, Roy Ellerbroek, Allen Burris and Tim Hamburger, the motion carried.

Fire Chief Report: Chief Bement indicated that he had resubmitted a copy of his report with some updated information prior to the board meeting.

Waiting on financial reports for March, he will forward copies upon receipt. There are a number of voided checks that need to be reviewed prior to being destroyed. Board members felt that if they have already been caught by the bookkeeper than they can be destroyed.

There were 60 calls for the month, slightly down. The upstairs remodel is still underway, cabinets are on delay for a couple of weeks. Chief will discuss appliance needs with Chuck to take advantage of upcoming sales.

Rescue 48 was ordered through Ford but production is on delay due to the pandemic.

Truck 31 had a critical failure while on scene of a chimney fire when the alternator failed. Chuck ordered and installed a new alternator which cost around \$2,800.

Chief contacted MES about the PPE order, it is still a couple of weeks out with no additional expected delays.

The exhaust removal system grant is still moving forward with the Confederated Tribes.

Training is still not being held due to the state requirements for group size and distancing. Chief put out an informational YouTube video for some new PPE equipment on R49. The recruit class is doing their didactic training online, all hands on is currently on hold.

Fire Marshal Report: FM Descloux had forwarded a copy of the FM report electronically. Chair Hamburger asked about the frequency of inspections.

Old Business: All business was already discussed.

New Business: Chief submitted a proposal from Verizon regarding a business account to get us off the family account. There will be a number of Ipads and phones for staff and apparatus use. The initial cost for purchase is around \$5000 and the monthly charge for service is \$400 / mo.

A motion to approve the Verizon proposal was made by Allen Burris and seconded by Brian Cameron. Ayes were received from Brian Cameron, Allen Burris, Roy Ellerbroek and Tim Hamburger, the motion carried.

Roy asked if Chief wants to look at hiring a new accountant / bookkeeper. There have been a number of concerns in light of the changes over the last many months.

Allen asked about the fire department doing prescription deliveries. According to the police department, they are currently delivering between 5-10 prescriptions a week. Chief has concerns about the limited number of staff doing deliveries and board members have concerns about the volunteers making deliveries. Chief will discuss the delivery options at the next officers meeting.

Tillamook Volunteer Firefighters Association: None.

Non-Agenda Items: None.

Concerns of the Board: None.

Adjournment: A motion to adjourn the meeting at 6:20 p.m. was made by Roy Ellerbroek and seconded by Allen Burris. Ayes were received from Brian Cameron, Roy Ellerbroek, Allen Burris and Tim Hamburger, the motion carried.

Respectfully submitted,

Board Chair Tim Hamburger

Rueben Descloux, Fire Marshal