

TILLAMOOK FIRE DISTRICT

12/10/2018

The regularly scheduled board meeting for Tillamook Fire District was held on Monday, December 10, 2018, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair
Dave Mattison, Secretary-Treasurer
Eric Swanson, Director
Brian Cameron, Director
Tim Hamburger, Vice-Chair

Staff Present: Rueben Descloux, Fire Marshal
Alan Christensen, Lieutenant
Dale Kamrath, Interim Chief

Guests: Jason Sterling

Call to Order: The board meeting was called to order by Board Chair Debra Reeves.

Minutes: A motion to approve the November 27, 2018 minutes was made by Tim Hamburger and seconded by Dave Mattison. Ayes were received from Debra Reeves, Dave Mattison, Eric Swanson, Tim Hamburger and Brian Cameron.

Financial Statement / Correspondence: The financial statement for November was not available for the meeting.

Correspondence was submitted electronically and a copy of the LOC periodical was distributed for review.

Chair Reeves completed the best practices survey with SDAO which will give us an 8% discount on our insurance premiums. She recommended that either a board member or staff attend some outside SDAO sponsored training to secure an additional 2% in savings.

Fire Chief Report: Chief Kamrath submitted three documents to the board prior to and during the meeting including a calendar work schedule, employee vacation and board member policies for review.

The District policies have not been reviewed since 2011 and Dale recommended that the board begin reviewing them the next few meetings.

The employee vacation policy has not been resolved. There are some differing opinions on the language in the policy. Eric recommended the need for cleaning up the policy language. The vacation and board member policies will be added to next month's agenda

for further discussion and review. Jason Sterling asked if the board could look at past personnel files to see what had been done for them.

Fire Marshal Report: There has been a significant decline in emergency responses with a small number of fires and a couple of recent auto extrication incidents.

Follow up will be made with our HRA Veba account representative to move Rick to a retired status later this week.

Non-Agenda Items: None

Concerns of the Board: Brian Cameron will be writing a press release for Dale as the new Interim Fire Chief. Emails with questions for the release will be forwarded to Dale and FM Descloux.

Tim Hamburger indicated that Pat Kelly approached him about 900 hours of sick time that he was not reimbursed for. The sick time would count as ½ time in PERS. Chair Reeves and Eric Swanson recommended that he submit a response in writing.

Adjournment: A motion to adjourn the meeting at 5:51 p.m. was made by Tim Hamburger and seconded by Eric Swanson. Ayes were received from Debra Reeves, Dave Mattison, Eric Swanson, Tim Hamburger and Brian Cameron.

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves