

TILLAMOOK FIRE DISTRICT

7/8/2019

The regularly scheduled board meeting for Tillamook Fire District was held on Monday, July 8, 2019, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Dave Mattison, Secretary-Treasurer
Tim Hamburger, Vice-Chair
Brian Cameron, Director
Allen Burris, Director

Directors Absent: Eric Swanson, Director

Staff Present: Dale Kamrath, Interim Chief
Alan Christensen, Lieutenant
Rueben Descloux, Fire Marshal
Chuck Spittles, Captain

Guests: Brandon Abbot, Paul Edwards, Aaron Burris, Alex Burris, Kris Davis, Brenda Descloux, Kris Grimes, Chaz Hall, Bradley Hamburger, Joel Hamburger, KC Hamilton, Dave Helmricks, Pat Kelly, Chris Miller, Tom Miller, Jason Sterling, RJ Wynia, Heather Grimes, Bradley Reiff, Chris Wilks, George McKibbin, Hillary Dorsey

Call to Order: The board meeting was called to order by Vice Chair Tim Hamburger.

Oath of Office: Vice Chair Tim Hamburger and Director Allen Burris swore in as both reelected and newly appointed board members.

Election of Officers: Per District policy board members need to nominate and elect new officers every two years.

Brian Cameron and Allen Burris both nominated Tim Hamburger as Board Chair. David Mattison nominated Eric Swanson as Board Chair.

A motion to appoint Tim Hamburger as Board Chair was made by Allen Burris and seconded by Brian Cameron. Ayes were received from Allen Burris, Brian Cameron, Tim Hamburger and David Mattison.

A motion to nominate and appoint Brian Cameron as Vice Chair was made by Tim Hamburger and seconded by Allen Burris. Ayes were received from Allen Burris, Brian Cameron, Tim Hamburger and David Mattison.

A motion to nominate and appoint Dave Mattison and Secretary / Treasurer was made by Brian Cameron and seconded by Allen Burris. Ayes were received from Allen Burris, Brian Cameron, Tim Hamburger and David Mattison.

Minutes: A motion to approve the June 10, 2019 meeting minutes was made by Brian Cameron and seconded by Dave Mattison. Ayes were received from Allen Burris, Brian Cameron, Tim Hamburger and David Mattison.

Financial Statement / Correspondence: The May 2019 financials and June 2019 transaction report was forwarded for review.

A motion to approve the May 31, 2019 financial statement was approved by Dave Mattison and seconded by Brian Cameron. Ayes were received from Allen Burris, Brian Cameron, Tim Hamburger and David Mattison.

A motion to approve the June 2019 transaction report was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Allen Burris, Brian Cameron, Tim Hamburger and David Mattison.

Fire Chief Report: Dale reported that expenses for the District from July 1, 2018 through June 1, 2019 are equal to \$955,648.

Dale also reported on a number of apparatus maintenance and repairs made for the month including the ladder truck which is out of service pending factory repairs.

New EMS equipment was purchased and added to the ALS kits, gas monitors on the engines and HVAC RFPs distributed for review.

FM Report: FM Descloux was out on vacation so provided a verbal report to the board for the month.

Old Business: The TVFA submitted a list of topics to share with the board including stipend reimbursement back to 2014, the Aiken Blitz report, forensic accountant retention, increasing the stipend amount and ensuring that staff payroll is resolved.

A motion was made by Brian Cameron and seconded by David Mattison to reimburse the stipends from June 1, 2014. Ayes were received from Allen Burris, Brian Cameron, Tim Hamburger and David Mattison.

Alan requested that the Board go back on employee reimbursement for the same time frame as the volunteer stipends.

A motion was made by David Mattison and seconded by Allen Burris to examine deleted comp and vacation hours for staff for the last five years. Ayes were received from Allen Burris, Brian Cameron, Tim Hamburger and David Mattison.

Chair Hamburger indicated the need to hold an executive session on June 22, 2019 to review SDAO documents with legal and ask our CPA or Auditor to attend for questions.

E16 was declared as surplus during the last board meeting and received four sealed bids ranging from \$2019 – \$11,111.12.

A motion to accept the \$11,111.12 bid for E16 was made by Allen Burris and seconded by Brian Cameron. Ayes were received from Allen Burris, Brian Cameron, Tim Hamburger and David Mattison.

A motion to accept the \$10,500 bid for E16 in case the high bid does not go through was made by Allen Burris and seconded by Brian Cameron. Ayes were received from Allen Burris, Brian Cameron, Tim Hamburger and David Mattison.

New Business: None

Non-Agenda Items: Commentary was received from George McKibbin.

Dale recommends that we do not add Allen Burris to the signature cards at Umpqua Bank until after the new chief is hired.

Concerns of the Board: Allen Burris asked if there is an email address that could be setup to forward communication to all members on a single address. He also would like to know if there was a way they could make their contact information available to volunteers.

Allen asked if the stipend reports could be made available for review to ask questions or ensure stipend points are being applied correctly. The summarized and detailed reports are posted monthly now for all to review.

Adjournment: A motion to adjourn the meeting at 7:17 p.m. was made by Dave Mattison and seconded by Allen Burris. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Allen Burris.

Respectfully submitted,

Board Chair Tim Hamburger

Rueben Descloux, Fire Marshal