

# TILLAMOOK FIRE DISTRICT

## 6/10/2019

The regularly scheduled board meeting for Tillamook Fire District was held on Monday, June 10, 2019, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Dave Mattison, Secretary-Treasurer  
Tim Hamburger, Vice-Chair  
Brian Cameron, Director  
Eric Swanson, Director

Directors Absent: Debra Reeves, Board Chair

Staff Present: Dale Kamrath, Interim Chief  
Alan Christensen, Lieutenant  
Rueben Descloux, Fire Marshal  
Chuck Spittles, Captain

Guests: Brandon Abbot, Paul Edwards, Rick Burden, Aaron Burris, Alex Burris, Jaime Christensen, Kris Davis, Brenda Descloux, Kris Grimes, Chaz Hall, Joel Hamburger, KC Hamilton, Jonathan Hendrickson, Pat Kelly, Jennifer Mallare, Gavin McClaskey, Tom Miller, Jason Sterling, RJ Wynia, Terry Zuercher, John Main, Heather Grimes, Bradley Reiff, Mark Torrence, Marcia Curl, Chuck Curl, Joe Erwert, Don Burden, Chris Wilks, Linnea Burden, Steve Wynia, Casey Burden, Sandy Arthur, Stan Arthur, Butch Katen, Allen Burris, Sylvia Schriber, Travis Ballard, Lucas Stahl, Cody Mann

**Call to Order:** The board meeting was called to order by Vice Chair Tim Hamburger.

**Resignation:** Vice Chair Hamburger read aloud a letter of resignation submitted by Chair Reeves to the group.

**Minutes:** The minutes from the April 8<sup>th</sup>, 24<sup>th</sup> and May 13<sup>th</sup> meetings had revisions made and were submitted for review prior to the meeting.

A motion to approve the April 8, 2019 meeting minutes as revised was made by Eric Swanson and seconded by Dave Mattison. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

A motion to approve the April 24, 2019 meeting minutes as revised was made by Dave Mattison and seconded by Eric Swanson. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

A motion to approve the May 13, 2019 minutes as revised was made by Brian Cameron and seconded by Eric Swanson. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

**Financial Statement / Correspondence:** The May 2019 transaction report with individual invoices attached was presented to the board.

A motion to pay the April 2019 bills was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

A motion to approve the April 30, 2019 financial statement was approved by Dave Mattison and seconded by Eric Swanson. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

The Fire Chief and Marshal reports were submitted electronically and moved to correspondence.

A copy of the Axis Health Care Access, SDAO training and board member training handbook were forwarded to the board too.

**Old Business:** The Fire Chief position has been posted online on the Tillamook Fire District website, the Daily Dispatch for the NW region and the SDAO website. The posting will remain until the position closes on August 1, 2019.

The meeting recessed for the budget hearing at 5:30 pm.

The regular board meeting reconvened at 5:36 pm.

Statements were given by Assistant Chief Paul Edwards and Volunteer Association President Kris Grimes. Along with statements there was a list of questions generated from the Association.

Comments were received from various guests regarding volunteers and budgets.

Eric Swanson would like to go back to the beginning of the stipend policy to the date when it went into effect. He added he would like to go back to 2016 which Tim added was October of the same year.

A motion to review and fix the stipend problem from the start of the policy to date was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

Interim Chief Kamrath spoke with our bookkeeper about over time paid for staff. She indicated that the practice has been in place since 2009. Dale also spoke with BOLI who indicated that they can go back two years with one year on over time for back payments.

Additional comments were received from staff and guests concerning over time payments and the feasibility of a forensic accountant.

Dale asked for direction from the board regarding what to do with staff time sheets. Brian would like to have him do what BOLI allows.

A motion to look back at the BOLI statute of years for employee pay time sheets in question was made by Brian Cameron and seconded by David Mattison. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

**New Business:** Dale indicated that we need to declare 30 SCBA packs and 60 SCBA bottles as surplus. Once surplus they can be sold or donated to a non-profit.

A motion to authorize Dale to surplus the SCBA packs and cylinders out was made by Eric Swanson and seconded by Dave Mattison. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

The old E16 brush vehicle has a KBB value range from \$9900 to \$13,000. Dale would like the board to declare it surplus to be sold with an opening sealed bid of \$10,000.

A motion to declare E16 as surplus was made by Dave Mattison and seconded by Eric Swanson. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

Interim Chief Dale Kamrath's contract was reviewed and discussion held about extending the contract.

A motion to approve extending the contract until December 31, 2019 was made by Dave Mattison and seconded by Eric Swanson. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

With the resignation of past Chair Debra Reeves there is a current board director vacancy. Vice Chair Tim Hamburger indicated that during the last election there was one other community member who filed for a board member position. Tim asked if Allen Burris would be willing to fill the vacant position to which he accepted.

A motion to appoint Allen Burris as a board director was made by Dave Mattison and seconded by Eric Swanson. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

A copy of the abstract election results was submitted to the district from the Tillamook County Clerk's office.

A motion to accept the abstract election results was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

**Non-Agenda Items:** Commentary was given in support of the Tillamook Fire District while encouraging the board to seek help from community members as needed.

**Concerns of the Board:** None

**Adjournment:** A motion to adjourn the meeting at 7:00 p.m. was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Dave Mattison, Tim Hamburger, Brian Cameron and Eric Swanson.

Respectfully submitted,

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Vice Chair Tim Hamburger

Rueben Descloux, Fire Marshal