

TILLAMOOK FIRE DISTRICT

11/14/2017

The regularly scheduled monthly meeting for Tillamook Fire District was held on Tuesday, November 14, 2017, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair
Brian Cameron, Director
Dave Mattison, Secretary-Treasurer
Eric Swanson, Director

Directors Excused: Tim Hamburger, Vice-Chair

Staff Present: Rick Adams, Fire Chief
Alan Christensen, Lieutenant

Call to Order: The board meeting was called to order by Board Chair Debra Reeves.

Minutes: A motion to approve the October 10, 2017 meeting minutes was made by Eric Swanson and seconded by Brian Cameron. Ayes were received from Brian Cameron, Debra Reeves, Dave Mattison and Eric Swanson.

Bills: A motion to pay the October 2017 bills was made by David Mattison and seconded by Eric Swanson. Ayes were received from Brian Cameron, Debra Reeves, Dave Mattison and Eric Swanson.

Correspondence and Financial Statement: The financial statements were not ready for the meeting.

Fire Chief Report: Chief Adams reported that the fixed assets report was received from bookkeeping today and will be forwarded to Pat Carney to wrap up audit.

The Type III repairs completed in house are not the current problems that were seeing now. Chuck is working with the manufacturer to see if maybe the block heater is causing the codes. The heater has been disconnected to see if the codes will clear.

Insurance paperwork needs to be turned in by the 17th. The functional replacement figures will remain higher on insurance than what the actual value is. Being over insured is more desirable than being under insured and the annual savings are not worth having reduced coverage. Chief recommends that we don't make any changes to our current insurance coverages on the larger apparatus but will make adjustments to our staff vehicles.

We've met our 10% best practices credit for the year.

Station 72 has had the new roof drain installed by both Chuck and Terry Zuercher. The new drain has taken care of the central water accumulation. A seam in the roof was leaking which allowed water to start running down the interior wall by the electrical panel. Chief will contact Gary Wright about cost estimates for installing a new pitched roof over the station. Chief will look at the budget to see if we can afford to put it in this coming year's budget.

Chief wants to apply for another Hazardous Materials Emergency Preparedness grant this year for more training. The new HMEP grant is for HazMat Incident Command and a table top exercise to put our LEPC plan into practice. We are struggling to get participation from our LEPC members to hold any meetings.

Cape Meares Homeland Security Grant has been submitted, approved and our check has cleared. Chief anticipates that the grant project should be wrapped up within the next ninety days. Eric Swanson spoke with the Cape Meares group at a recent meeting and encouraged them to contact Chief Adams sooner than later if they want to apply for another grant.

TFD personnel currently receive alarm notifications via audible tones through the fire pagers and a CAD text which doesn't always come through promptly. These notification appliances don't currently allow personnel to send confirmation that they are responding. The new Active 911 phone alert system sends the emergency data and also allows personnel to select if they are available and responding. The system is working well and after some further beta testing and incorporating additional data, we may add another computer in the dispatch office.

Chief recommended that the board review Strategic Plan Staff Strategy 2.3. Chief recommends that this is a time sensitive plan that could be reviewed with him. Apparatus, inventory and ISO reviews are also something to review. Eric Swanson asked if we should schedule time in an upcoming board meeting to discuss 2.3. The January board meeting will allow for time to discuss 2.3 and Chief's position. With Station 72 repairs underway, we are already working on 1.1 and Chief will prepare a replacement list for 1.2 to be reviewed in January along with 2.3.

Fire Marshal Report: FM Descloux submitted electronic copies of his report. Eric Swanson had a question regarding the Adventist School failing the last fire inspection.

Non-Agenda Items: none

Concerns of the Board: none

Adjournment: A motion to adjourn the meeting at 5:58 p.m. was made by Eric Swanson and seconded by David Mattison. Ayes were received from Brian Cameron, Debra Reeves, Dave Mattison and Eric Swanson.

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves