

# TILLAMOOK FIRE DISTRICT

## 3/13/2018

The regularly scheduled monthly meeting for Tillamook Fire District was held on Tuesday, March 13, 2018, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair  
Dave Mattison, Secretary-Treasurer  
Eric Swanson, Director  
Tim Hamburger, Vice-Chair  
Brian Cameron, Director

Staff Present: Rick Adams, Fire Chief

**Call to Order:** The board meeting was called to order by Board Chair Debra Reeves.

**Minutes:** A motion to approve the February 13, 2018 meeting minutes was made by Dave Mattison and seconded by Tim Hamburger. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

**Bills:** A motion to pay the February 2018 bills was made by Tim Hamburger and seconded by Dave Mattison. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

**Correspondence and Financial Statement:** The February 2018 financial statement was not available.

**Fire Chief Report:** Chief Adams reported that the health insurance meeting showed approximately a 13.8% rate increase with SDIS through MODA. The rate increases were due to higher than expected loss ratios from large claims.

The budget process is underway and the numbers are less favorable than last year. The reason is that Chief had to put \$100,000 into the reserve funds to build it back up after the new engine purchase.

There were four RFPs returned for auditor services as we need to find a new auditor. Following up with reference checks for the four auditing companies, there was nothing really negative about any of the companies. Chief indicated that Mr. Winkle, CPA, proposed services that came in significantly less than the competitors.

A motion to accept the proposal from Richard Winkle for auditing services was made by Brian Cameron and seconded by Tim Hamburger. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

E14 was used on the last live fire training exercise near TCCA and suffered a plumbing failure. E17 came back last week from Brattain International after throwing some additional codes. Warranty work was pending for some hardware to be replaced but Chuck indicated that he could do the work in house so we could get E17 back in service. R49 blew a head gasket just about the time E17 came back. The heads were removed and shipped off for testing and replacement. E17 has been outfitted with rescue equipment and responding on all medical and rescue calls.

There has been nothing happening with the AFG FEMA grants. Chief recommends that we review both MSA and Scott air packs. Demos have been scheduled prior to any potential grant awards.

The volunteers have already received over \$14,000 in donations from the fund drive. They have already purchased nearly \$3,000 in rope rescue equipment to standardize systems. Chief is going to approach the TVFA to see if they would step in to purchase additional turnouts.

911 is moving forward with the tower project slated to begin in July. The lot line adjustment paper work is still sitting at County for review and approval.

We can buy back \$1,036 in claims from SDIS to help lower our Mod rate by around 3 points. After discussion all members agreed that we did not need to buy it back.

Strategic Plan Review last month included staffing, volunteers and reimbursement. Chief indicated that the current focus should be on Goal 2, staff. Chief indicates we need to evaluate our current positions consisting of Chief, Fire Marshal, Captain and Lieutenant. There will need to be some evaluation of staffing which may require the District to seek additional funding mechanisms for additional staffing.

The TVFA annual awards banquet is scheduled to be held on April 21, 2018 at the Pacific Restaurant.

**Fire Marshal Report:** FM Descloux submitted electronic copies of his report.

**Non-Agenda Items:** none

**Concerns of the Board:** Brian Cameron offered up his services to write press release / editorials for fire service's needs surrounding recruitment.

The regular board meeting was adjourned at 6:16 p.m. to go into an executive session pursuant to ORS 192.660, (2),(b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.

**Adjournment:** The regular board meeting reconvened at 7:08 p.m. for close of business. A motion to adjourn the meeting at 7:08 p.m. was made by Tim Hamburger and seconded

by Dave Mattison. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

Respectfully submitted,  
Rueben Descloux  
Fire Marshal

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Board Chair Debra Reeves