

TILLAMOOK FIRE DISTRICT

1/14/2014

The regular monthly meeting for Tillamook Fire District was held on Tuesday, January 14th, 2013, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair
Joe Martin, Secretary/Treasurer
Dave Mattison, Director
Eric Simmons, Vice-Chair

Directors Absent: Tim Hamburger, Director

Staff Present: Rick Adams, Fire Chief
Rueben Descloux, Fire Marshal

Guests: Dave Penicook, Weilson-Heirgood

Call to Order: The meeting was called to order by Board Chair Debra Reeves.

Weilson-Heirgood: Dave Penicook started his insurance presentation with a quick cover of the Take 5 For Safety brochure. It covered PPE, Claim Loss, Training, Work Comp and more.

SDIS has identified Tillamook Fire District as having a low loss ratio. Due to the ratio we are eligible and going to receive a low rate lock. We will be receiving a reduction of \$3,800 over a two year period.

We have \$5,000,000 liability coverage for any one occurrence with no limit on the number of claims in a calendar year. This will cover staff, volunteers and board members alike.

We are protected by an ethics defense cost for up to two people at \$2,500 each.

All of our buildings are insured for up to \$1,600,000. If any one of our stations are damaged by a fire we are eligible for the total amount of the insured.

The auto schedule shows which apparatus are insured under a functional, replacement and stated value cost.

The main station is currently insured for \$1,300,000 as shown in the building schedule.

Inland marine is all equipment that is mobile and transportable ground equipment including hose and appliances, turnouts, tools, etc.

Property and Casualty coverage after looking at our loss over the last five years shows that we are eligible for an 8% reduction. The average annual increase for Property and Casualty has been between 2%-3%.

Minutes: A motion to approve the minutes for December 9th, 2013 was made by Dave Mattison and seconded by Joe Martin. Ayes were received from all members present and the motion carried.

Bills: Chair Reeves asked about a stipend check amount, it was for two weekends. A motion to pay the December 2013 bills was made by Eric Simmons and seconded by Dave Mattison. Ayes were received from all members present and the motion carried.

Correspondence and Financial Statement: Chair Reeves indicated that she wants to attend the SDAO Conference this February in Seaside.

The December Financial Statement is not available.

A motion to approve the November 2013 Financial Statement was made by Eric Simmons and seconded by Joe Martin. Ayes were received from all members present and the motion carried.

Fire Chief Report: Chief Adams reported that the Audit is now complete and has been forwarded electronically and made available in paper copy. Once signed by Chair Reeves it will be mailed back to Pat Carney.

Chief Adams presented Resolution 2014-01 Declaring Surplus and Removing from Fixed Assets. This would enable us to remove the old Rescue 7149 from the fleet.

A motion to approve Resolution 2014-01 Declaring Surplus and Removing From Fixed Assets was made by Eric Simmons and seconded by Dave Mattison. Ayes were received from all members present and the motion carried.

We received a letter from our attorney at Jordan Schrader informing us to continue to issue 1099s to the volunteers. The old language of reimbursement has been removed from all policies and records with a point based stipend system now in place. There are no longer any recordable hourly rates, nothing will mimic or resemble minimum wage in any way and in our FH Database, disabled. Points are issued for every activity whether it was a drill or emergency.

A motion to approve the Point Stipend Policy as presented was made by Dave Mattison and seconded by Joe Martin. Ayes were received from all members present and the motion carried.

A volunteer resident sleeper policy has been drafted up to reinforce our existing rules and regulations. This will also identify and separate sleepers from any resemblance of employee status. Debra had some questions regarding clarification on resident eligibility.

Chief Adams indicated he will revise the policy and have the changes available for review at the next board meeting.

ISO update, we did get another slight increase on our current score. Our new ISO representative has also indicated that she believes that under the new rating schedule she thinks we will be eligible for a lower score, Class 3. We are waiting to hear back regarding the rating.

Fire Marshal Report: FM Descloux reported that there were thirty two inspections performed for the month of December including nineteen regular inspections, fire alarm inspections, sprinkler inspections and more.

Fire protection, alarm and sprinkler system inspections are third party vendor annual inspections with full reports submitted to my desk. The protection inspections are generally hood suppression type inspections and annual maintenance.

Regular inspections for the month included group home SR type occupancies, Oregon Department of Forestry, DMV and more businesses in the core area. Due to the extreme cold we had multiple sprinkler system failures requiring additional inspections and follow ups.

There were approximately 56 emergencies responded to for the month of December, another month just as busy as the previous one.

64% of our emergencies were Rescue and Emergency type incidents including medical assists and MVAs. 38% of calls were medical assistance type calls, the majority of which were handled by staff during normal business hours and approximately 25% of our call volume was for MVAs.

The third highest percentage of calls for the month was good intent calls making up approximately 16% of our call volume. Approximately 5% of our calls, the fire department was cancelled en route on.

There were six fire type calls responded to during the month making up approximately 11% of our call volume. Another incident not included in the fire calls caused scorching and overheating but did not result in a building fire.

The first structure fire was a mutual aid assistance type call for a two story residence burned to the ground in Hebo prior to our arrival.

The second structure fire was a mutual aid assistance type call for a single story manufactured dwelling in Hemlock. Tillamook Fire crews were first on scene and extinguished the fire with E-15. E-12 would not cross an unmarked bridge so pumped water through approximately 1,400 feet of 4" LDH hose up the hill to E-15. Cause of the fire was an unattended wood stove.

A chimney fire occurred in a residence off Alderbrook Road. Fire crews laddered the roof, extinguished the fire and setup smoke ejectors to clear smoke from the residence.

A passenger vehicle fire on Ellen Avenue (Juno Hill) was extinguished by fire personnel on E-11. The cause of the fire was an improperly terminated power cable for a car audio amplifier in the trunk (short). The Lexus IS-350 was valued from \$18,000 to \$25,000 according to KBB.

A third structure fire occurred in an unoccupied residence located at 12395 Hwy 101 S. The fire had self vented through a kitchen/dining room window on arrival. The fire damage was limited to the same rooms with heat and smoke damage throughout the rest of the house. The cause of the fire was undetermined but the area of origin was determined to be on/in a cabinet. The estimated loss for the fire was determined to be around \$35,000.

A fourth structure fire happened at 960 Matejeck Road. First in fire crews reported heavy fire involvement on the first floor. The fire was extinguished by tank water from E-11, 12 and T-21. The occupant had started a fire in the fire place using 2x4s that were too long to fit all the way into the fire place...without the door being able to close the fire spread to contents on the floor and throughout the rest of the house. The estimated loss for the fire was determined to be around \$60,000.

Fire safety education was provided for a moderate sized group of children from our local Head Start office. There were approximately 18 children in attendance with around 6 adults to assist.

Residential building permits continue to trickle in through the office. Commercially, I have been in contact with the new DeGarde Brewing, LLC which is setting up a small brewery at the POTB.

Non-Agenda Items: none

Concerns of the Board: none

As there was no further business to discuss the meeting was adjourned at 6:05 pm.

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves