

TILLAMOOK FIRE DISTRICT

9/8/2015

The regular monthly meeting for Tillamook Fire District was held on Tuesday, September 8, 2015, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Eric Swanson, Director
Debra Reeves, Board Chair
Eric Simmons, Director
Dave Mattison, Secretary/Treasurer

Directors Excused: Tim Hamburger, Vice-President

Staff Present: Rick Adams, Fire Chief
Rueben Descloux, Fire Marshal

Call to Order: The meeting was called to order by Board Chair Debra Reeves.

Minutes: A motion to approve the August 11, 2015 minutes was made by Eric Simmons and seconded by Dave Mattison. Ayes were received from Eric Swanson, Debra Reeves, Eric Simmons and Dave Mattison, the motion carried.

Bills: Chair Reeves asked about the tires and staff apparel purchased for the month, Chief indicated that 7215 needed new tires all around and the major expense with the new shirts was the one time embroidery setup fee.

A motion to pay the August 2015 bills was made by Eric Swanson and seconded by Eric Simmons. Ayes were received from Eric Swanson, Debra Reeves, Eric Simmons and Dave Mattison, the motion carried.

Correspondence and Financial Statement: There was no financial statement available for the month.

Fire Chief Report: Chief Adams reported that the tires were replaced on 7215 based on DOT requirements. The tires were nearly 20 years old and a liability. This last purchase has used nearly 50% of the apparatus maintenance budget.

The new wildland and structural PPE has arrived, has been distributed and is now in service.

Hydrant testing continues but is slow due to other projects. The last of the hydrants at the POTB have been tested.

Alan will be headed to the ER to continue the Zoll Autopulse training for their staff to educate them on use.

The Oregon Fire Service conference is coming up this fall.

Chief Adams and Chuck Spittles will be at a pre-build meeting for the new Rescue from October 5-7. Chief returns and then heads out for personal vacation from October 10-18. Due to the absence, the next scheduled meeting is tentatively scheduled for October 22, 2015 on a Thursday.

Chief Adams requested a motion to approve an updated signature card at Umpqua Bank.

A motion to update the signature card at Umpqua Bank for all board members was made by Eric Simmons and seconded by Dave Mattison. Ayes were received from Eric Swanson, Debra Reeves, Eric Simmons and Dave Mattison, the motion carried.

Chief spoke with our insurance provider regarding ride-alongs with Oregon Lifeguard. They indicated they really don't have an issue with fire personnel flying with them for working ride-alongs, not necessarily personal flights. Chief Adams will develop a policy for aircraft ride-alongs to address this for the future.

Chief Adams read Resolution 2015-03 in Chapter 9, A Resolution Adopting Board Member Polices for Public Meetings by title only. A motion to approve Resolution 2015-03, A Resolution Adopting Board Member Polices for Public Meetings was made by Eric Swanson and seconded by Dave Mattison. Ayes were received from Eric Swanson, Debra Reeves, Eric Simmons and Dave Mattison, the motion carried.

Chief Adams read Resolution 2015-04 in Chapter 10, A Resolution Adopting Public Records Policy by title only. Per Eric Swanson suggestion, Chief added Policy 10.6, Denial of Request. A motion to approve Resolution 2015, A Resolution Adopting Public Records Policy was made by Eric Simmons and seconded by Eric Swanson. Ayes were received from Eric Swanson, Debra Reeves, Eric Simmons and Dave Mattison, the motion carried.

Fire Marshal Report: FM Descloux reported that there were 18 inspections performed for the month of September with the majority of inspections being performed in the city.

The first marijuana facility inspection was performed for Country Cannabis. The building was not stocked at the time, rather had a bare stockroom and "vault" for securing items at the close of each day. There will be a second marijuana dispensary opened across from the liquor store within the next month or two. Construction is currently underway in the building.

As this is our first full yearly cycle for inspections, this month there was a decrease in inspections based on actual scheduled inspections. An example is Sacred Heart Church. Two of the buildings are on an annual rotation and three are on a biannual rotation. Next

year these buildings would increase my inspection count by two fold which will be evident with all occupancies on a two year rotation.

During the fair, every vendor was inspected and some daily. The vendor, booth, pen and building counts would probably put actual inspections for private parties in the hundreds. The Huckleberry Fair closed early this year which created even more inspections toward the end of the fair. We had a fire presence with code enforcement and application during the entire fair.

There were 78 emergencies responded to during the month of August with the majority of those incidents being Rescue and EMS just under 72%. Good intent calls made up the second largest percentage of our call volume just under 13% followed by fires and false alarms.

There were 5 fires for the month with the majority of those being brush fires. There were 4 of these types of fires.

There was one dumpster fire in front of the Jerry Woodward Retirement apartments. The cause of the fire appeared to be from careless smoking.

There was no scheduled education during the month but we did provide a fire truck for a small number of events for “show and tell” purposes. The Sacred Heart summer school program along with the Library’s Every Hero has a Story drew numbers of young children.

The Tillamook County FIT Team meeting was cancelled for the month during the fair.

Zoll Autopulse training has been underway for EMS / Hospital staff through Alan.

There has been a significant increase in residential road access and water supply permits that have been coming through the office. There is also a small increase in commercial construction being reviewed.

Strategic Planning: Eric Swanson gave a short power point presentation on the strategic planning process. Following the presentation there was some discussion as to when to hold the meetings, who should participate and what the focus should be. Chief indicated that the meetings could be held during each Board Meeting following a short recap of the written reports. The first potential meeting is to be held on October 22, 2015 if the regular board meeting is not cancelled.

Non-Agenda Items: none

Concerns of the Board: Dave Mattison indicated that the City has approved, 3-2, a new 60’ cell tower to be constructed on 7th Street next to the Sprint Building.

Adjournment: A motion to adjourn the meeting at 6:27 p.m. was made by Dave Mattison and seconded by Eric Swanson. Ayes were received from Eric Swanson, Debra Reeves, Eric Simmons and Dave Mattison, the motion carried.

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves