

TILLAMOOK FIRE DISTRICT

10/11/2016

The regularly scheduled monthly meeting for Tillamook Fire District was held on Tuesday, October 11, 2016, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Dave Mattison, Director
 Debra Reeves, Board Chair
 Tim Hamburger, Vice-President
 Eric Swanson, Director
 Eric Simmons, Director

Staff Present: Rick Adams, Fire Chief

Call to Order: The board meeting was called to order by Board Chair Debra Reeves.

Minutes: A motion to approve the corrected September 13, 2016 meeting minutes was made by Tim Hamburger and seconded by Dave Mattison. Ayes were received from Tim Hamburger, Dave Mattison, Eric Swanson, Eric Simmons and Debra Reeves.

Bills: A motion to pay the September 2016 bills was made by Eric Simmons and seconded by Tim Hamburger. Ayes were received from Tim Hamburger, Dave Mattison, Eric Swanson, Eric Simmons and Debra Reeves.

Correspondence and Financial Statement: All correspondence was distributed in a separate file folder prior to the meeting.

The August 31, 2016 financial statement was ready and highlights shared among the group. A motion to approve the August 2016 financial statement was made by Eric Swanson and seconded by Dave Mattison. Ayes were received from Tim Hamburger, Dave Mattison, Eric Swanson, Eric Simmons and Debra Reeves.

Fire Chief Report: Chief Adams reported that he spoke with the auditor and has a time setup for his visit.

Chuck has been performing annual maintenance as necessary and currently working on a leaking fuel tank on 7193. The engineers are sending correspondence back and forth regarding final details on the Type 3 engine we have ordered. The latest setback was they redesigned the back of the engine without checking with us. Chief and Chuck got back with them via email to say that's not the design we ordered. The chassis should be at the factory for build in the next couple weeks. Chief has received some favorable loan rates for the apparatus purchase. Equipment package quotes have been received from two of five vendors for around \$21,000 to equip the new Type 3.

The Assistance to Firefighters Grant opened today. Chief has been discussing applying for the 5% grant which, if received, would cost nearly \$15,000 for the matching funds. Chief recommended that we hold off on applying for the grant so we can rebuild reserve funds.

We have started flow testing hydrants in Tillamook with a good 8 working days invested so far. There are a number of hydrants left in the core area to do.

Chief met with Doug regarding relocating the dishes off the roof for repairs. There is a Homeland Security Grant which could be applied for to purchase a new tower to move the microwave dishes to permanently.

Chief will be attending the fire conference at the end of the month.

Chief added a new volunteer policy for diminimus use, allowing volunteers the use of District property such as washing cars, using computers, etc. A motion to adopt the new volunteer policy was made by Eric Simmons and seconded by Tim Hamburger. Ayes were received from Tim Hamburger, Dave Mattison, Eric Swanson, Eric Simmons and Debra Reeves.

We received two grants including the HMEP grant for the LEPC planning and a Homeland Security grant for Cape Meares. Both are for \$10,000 and the HSG grant is for putting another emergency supply/food shelter in Cape Meares. Chief needs board approval to sign the document. A motion to approve the Homeland Security Grant for \$10,000 for Cape Meares was made by Eric Swanson and seconded by Eric Simmons. Ayes were received from Tim Hamburger, Dave Mattison, Eric Swanson, Eric Simmons and Debra Reeves.

HRA Veba needs a board signature to indicate we will continue with enrollment.

The parking lot issue with City Hall has been resolved. They have proposed that the tax lot for the other half of the parking lot be deeded to the District with some stipulations. The City Council wishes to retain the (5) parking spaces already earmarked for City Police and the District paint the fire hydrants the new orange color. Chief indicated that the prep work to paint the hydrants will be very time consuming. Director Swanson suggested we could ask the jail if the inmates could do prep work. A quote from SC Paving for removal and repaving the lot came in at \$22,000.

A public records request was made by an Oregon organization to look at employee wages and incentives.

Eric Swanson asked when we the District would like to reconvene the Strategic Planning meetings. A workshop will be held during next month's regular board meeting.

Fire Marshal Report: FM Descloux submitted copies of his report electronically prior to the meeting.

Non-Agenda Items: none

Concerns of the Board: none

Adjournment: A motion to adjourn the meeting at 6:07 p.m. was made by Dave Mattison and seconded by Eric Swanson. Ayes were received from Tim Hamburger, Dave Mattison, Eric Swanson, Eric Simmons and Debra Reeves.

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves