

TILLAMOOK FIRE DISTRICT

10/22/2018

The regularly scheduled monthly meeting for Tillamook Fire District was held on Tuesday, October 22, 2018, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair
Dave Mattison, Secretary-Treasurer
Eric Swanson, Director (phone in)
Brian Cameron, Director
Tim Hamburger, Vice-Chair

Staff Present: Rueben Descloux, Fire Marshal
Alan Christensen, Lieutenant
Chuck Spittles, Captain

Guests: Jason Sterling, Mike Boydell

Call to Order: The board meeting was called to order by Board Chair Debra Reeves.

Minutes A motion to approve the minutes from October 15, 2018 was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Debra Reeves, Dave Mattison and Brian Cameron. Tim Hamburger and Eric Swanson abstained from voting.

Administrative Update: Acting Chief Descloux reported that we received the HMEP grant check for \$8,600 and the rent check for our tenant who lives on the Station 72 property.

The bookkeeper produced a copy of our account listing so we can code our checks and invoices. Checks were distributed to be signed with one copy requiring the bookkeeper to void the check.

We still have limited access to the account side, Chuck will be working on the FEMA grant project and Alan is working on insurance information. We will need to update our insurance coverage rates and make adjustments to our coverage.

We will borrow an MSA mask FIT testing machine. Due to the expenses for renting one versus borrowing one, we should consider paying NRFPD \$500 to cover costs for annual maintenance. There are new SCBA that we will split the costs with the association.

We need to consider a stipend system for volunteer coverage during shift shortages. We have obtained some policies from neighboring agencies to guide us through the process.

The COBRA for Rick and Laurie's continued health care will be submitted to the family for follow up.

Alan checked with SDIS to see if we have EAP for staff and volunteers. According to our representative, we do not have this option available. Tim asked if we have local counselors at Adventist Health who could provide services to our personnel.

Non-Agenda Items: None

Concerns of the Board: None

The regular board meeting adjourned to Executive Session at 6:06 p.m.

The regular board meeting reconvened at 6:56 p.m.

Adjournment: A motion to adjourn the meeting at 6:56 p.m. was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Debra Reeves, Dave Mattison, Eric Swanson, Tim Hamburger and Brian Cameron.

Respectfully submitted,
Rueben Descloux
Acting Chief

Board Chair Debra Reeves