

TILLAMOOK FIRE DISTRICT

1/12/2016

The regular monthly meeting for Tillamook Fire District was held on Tuesday, January 12, 2016, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair
Eric Simmons, Director
Tim Hamburger, Vice-President
Eric Swanson, Director

Directors Excused: Dave Mattison, Director

Staff Present: Rick Adams, Fire Chief
Rueben Descloux, Fire Marshal

Call to Order: The meeting was called to order by Board Chair Debra Reeves.

Minutes: A motion to approve the December 8, 2015 minutes was made by Eric Simmons and seconded by Tim Hamburger. Ayes were received from Debra Reeves, Eric Simmons, Tim Hamburger and Eric Swanson, the motion carried.

Bills: A motion to pay the December 2015 bills was made by Tim Hamburger and seconded by Eric Swanson. Ayes were received from Debra Reeves, Eric Simmons, Tim Hamburger and Eric Swanson, the motion carried.

Correspondence and Financial Statement: All correspondence was forwarded out electronically prior to the meeting.

A motion to approve the October 2015 financial statement was made by Eric Simmons and seconded by Eric Swanson. Ayes were received from Debra Reeves, Eric Simmons, Tim Hamburger and Eric Swanson, the motion carried.

A motion to approve the November 2015 financial statement was made by Eric Simmons and seconded by Tim Hamburger. Ayes were received from Debra Reeves, Eric Simmons, Tim Hamburger and Eric Swanson, the motion carried.

Fire Chief Report: Chief Adams distributed copies of the final audit for the fiscal year ending June 30, 2015 for review.

A motion to accept the audit for the fiscal year ending June 30, 2015 was made by Eric Simmons and seconded by Tim Hamburger. Ayes were received from Debra Reeves, Eric Simmons, Tim Hamburger and Eric Swanson, the motion carried.

Apparatus have been requiring some expensive repairs lately. Engine 15 needed a new oil sensor to keep it from shutting off. Once installed, the ECM had to be reprogrammed with a final estimated repair cost of \$1,900. Engine 18 broke down on the side of the highway and needed to be towed for repair. New injector management was installed and algae found in the fuel tank plugging the system up. The tank was drained, cleaned and treated to prevent future growth. Estimated repair costs for 18 were over \$3,000. Chief's staff vehicle suffered a brake failure and wouldn't slow down at response speed. All new brakes and rotors were installed costing over \$1,000. Rescue 49 continues to have computer and brake problems. The brake repair for replacement of the existing will cost over \$3,000 and it is unknown how much the ECM programming will cost at this point.

The FEMA grant for the engine on order was submitted. As the grant was less than \$25,000 it is considered a micro-grant and has a better chance of acceptance. Next year Chief will submit a larger FEMA grant for replacing all of our existing SCBA which will cost over \$300,000.

Fire Marshal Report: FM Descloux submitted copies of his report electronically and summarized inspections with a focus on schools, fire responses and investigations. The future of the local FIT team may be decided by the participation during the next meeting.

Non-Agenda Items: None.

Concerns of the Board: Eric Swanson received a compliment regarding Chief Adam's performance from an outside fire chief during a recent meeting.

Strategic Planning: Eric Swanson submitted a tentative 2016 Strategic Planning calendar with target dates. Copies of prepared strategic plans from other agencies were distributed as examples for review prior to a meeting SWOT analysis of the District.

Adjournment: A motion to adjourn the meeting at 6:27 p.m. was made by Eric Simmons and seconded by Tim Hamburger. Ayes were received from Debra Reeves, Eric Simmons, Tim Hamburger and Eric Swanson, the motion carried. .

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves