

TILLAMOOK FIRE DISTRICT

2/11/2014

The regular monthly meeting for Tillamook Fire District was held on Tuesday, February 11th, 2014, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair
Joe Martin, Secretary/Treasurer
Dave Mattison, Director
Eric Simmons, Vice-Chair

Directors Absent: Tim Hamburger, Director

Staff Present: Rick Adams, Fire Chief
Rueben Descloux, Fire Marshal

Call to Order: The meeting was called to order by Board Chair Debra Reeves.

Minutes: A motion to approve the minutes for January 14th, 2014 was made by Joe Martin and seconded by Eric Simmons. Ayes were received from all members present and the motion carried.

Bills: Chair Reeves asked about the check submitted to OFDDA for our annual dues in the amount of \$1,250. Chair Reeves and Chief Adams are both concerned that we are paying for a membership with no substantial benefit. The only current tie the District has with OFDDA is due to the LOSAP program. There is legislative support offered by OFDDA and the Board agreed to have Chief Adams check with other fire agencies and leave it on the agenda.

Chair Reeves also inquired about the \$514 EMR book bill. The new books are for the Emergency Medical Responder course we are set to teach in house.

A motion to pay the January 2014 bills was made by Eric Simmons and seconded by Dave Mattison. Ayes were received from all members present and the motion carried.

Correspondence and Financial Statement: A copy of the Local Focus was made available to the Board at the meeting. All other correspondence was forwarded electronically prior to the meeting.

According to the financial statement for January 31st, 2014, the balance in the State Pool is \$479,718.56 and with an adjustment in checking of \$25.48 the final balance is \$479,744.04. The balance in the Reserve Fund is \$86,950.69.

The December 2013 financial report was also made available for the Board.

A motion to approve the December 2013 financial statement was made by Joe Martin and seconded by Dave Mattison. Ayes were received from all members present and the motion carried.

Chair Reeves found the reports for December and January reflected that the District was \$11,000 over budget on maintenance. Chief Adams indicated that this is erroneous and he will clarify and follow up with the book keeper.

A motion to rescind the previous motion to approve the December financial statement was made by Eric Simmons and seconded by Joe Martin. Ayes were received from all members present and the motion carried.

Fire Chief Report: Chief Adams reported that expenses are being tightened down as we approach the spring. Annual maintenance for apparatus will commence next month.

The hydraulic spreader on Truck 31 had a hydraulic failure while on a drill. The company has been notified and a loaner is being shipped.

The interior sheetrock work and painting has been completed in the meeting room and day room with the library and stairwell to follow.

Chief Adams revised the Resident Volunteer Program Policy, changing the minimum standard requirements as outlined in paragraph four.

A motion to approve and implement the Resident Volunteer Program Policy was made by Eric Simmons and seconded by Dave Mattison. Ayes were received from all members present and the motion carried.

The existing District website is currently down as Chief Adams is starting a new website with wordpress.com. Daryl will assist with pointing the new website where it needs to go. Chief Adams then gave a short presentation on the computer for everyone to review.

According to our regional ISO representative, Tillamook Fire District now has a PPC class of 3 / 3Y. The new rating will take effect July 1st, 2014 for our urban and rural communities. According to the old 1980 schedule we scored just under a 3 with 67.76 points and with the new schedule and bonus points for fire prevention we score well over a 3 with 72.71 points.

Fire Marshal Report: FM Descloux reported that there were eighty eight inspections performed for the month of January including sixty two regular inspections, fire alarm inspections, sprinkler inspections and more.

Fire protection, alarm and sprinkler system inspections are third party vendor annual inspections with full reports submitted to my desk. The protection inspections are generally hood suppression type inspections and annual maintenance.

Regular inspections for the month included mostly buildings located out at the POTB. Offices in shared multi-occupancy buildings are individual and accrue quickly. There are many warehouse facilities which when broken down into individual suites add up as well. A number of occupancies along Front and First Street were inspected as well.

Additional inspections for assembly purposes were performed as identified as plan review and building consultation respectively. One is for existing with planned assemblage and the other is for new construction occupant loading.

There were approximately 59 emergencies responded to for the month of January, starting our year off with a busy call month.

63% of our emergencies were Rescue and Emergency type incidents including medical assists and MVAs. 45% of calls were medical assistance type calls, the majority of which were handled by staff during normal business hours and approximately 12% of our call volume was for MVAs.

The third highest percentage of calls for the month was good intent calls making up approximately 18% of our call volume. Approximately 12% of our calls, the fire department was cancelled en route on.

There were two fire type calls responded to during the month making up approximately 3% of our call volume, both of which were structure fires.

The first structure fire was a roof fire on Third Street across from E&E. Strong east winds had dried out roofing and vegetation, embers from the chimney caught the cedar shakes on fire. Crews laddered the roof and extinguished remaining fire.

The second structure fire occurred in a house along Elm Avenue just off Ninth Street. The occupants found a blanket on fire in the dryer and threw it on the floor in the laundry room. Then they opened the back door to "let the smoke out". The strong SW winds pushed the fire and superheated gases into the house. Estimated fire loss to the structure was placed at or near \$40,000 which may be low.

CPR training was provided for three 911 employees, two new and one who needed a card renewal.

Fire extinguisher training was provided to a group of Tillamook High School students enrolled in the Health Occupations class. They participated in classroom and live fire (prop) activities where they extinguished fires.

Riggert is trying to get a project started for S&R Repair. This would move them out of their Front Street location to the vacant lot and proposed repair garage across from Pink's Dance Hall.

Non-Agenda Items: none

Concerns of the Board: none

As there was no further business to discuss the meeting was adjourned at 5:52 pm.

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves