

TILLAMOOK FIRE DISTRICT

3/14/2017

The regularly scheduled monthly meeting for Tillamook Fire District was held on Tuesday, March 14, 2017, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Dave Mattison, Director
 Debra Reeves, Board Chair
 Eric Simmons, Director
 Eric Swanson, Director (via phone)

Directors Absent Tim Hamburger, Vice-Chair

Staff Present: Rick Adams, Fire Chief

Call to Order: The board meeting was called to order by Board Chair Debra Reeves.

Minutes: A motion to approve the February 14, 2017 meeting minutes was made by Eric Simmons and seconded by Dave Mattison. Ayes were received from Dave Mattison, Eric Simmons, Eric Swanson and Debra Reeves.

Bills: A motion to pay the February 2017 bills was made by Dave Mattison and seconded by Eric Simmons. Ayes were received from Dave Mattison, Eric Simmons, Eric Swanson and Debra Reeves.

Correspondence and Financial Statement: The January and February financial summaries were presented to the board. A motion to approve the January 31, 2017 financial summary was made by Eric Simmons and seconded by Dave Mattison. Ayes were received from Dave Mattison, Eric Simmons, Eric Swanson and Debra Reeves.

The February financial statement was tabled for next month needing further review.

Fire Chief Report: Chief Adams reported that the proposed budget meeting dates should be May 11 and June 13. There is one opening on the budget committee that has not been advertised. Chief will look up advertising requirements. The Board indicated that past board member Joe Martin, might be a good candidate with his background.

Preliminary budget numbers are looking good with health care only going up a little over 3.8% and PERS rates at 17% an overall 4% increase for us. Chief wants to propose a 3% Cola increase for staff this year and increase the overtime budget to accommodate payback for staff rather than require them to take time off. A two-year contract is proposed for Chief with a 5% annual step increase prior to his proposed December 2018 retirement date. An additional one-year contract for continuation of employment post

December 2018 will be available. A reason to increase the Chief salary is also an incentive for future hires to attract quality applicants.

The proposed budget is based on 93% of tax returns for the current year and a cash carryover approximately \$25,000 less than what it will probably be. Health care will be moved over to SDIS as the administrator with MODA as our continued provider. Chief is looking at options for continued COBRA coverage for Pat Kelly, our last retired fire fighter.

The November accounting format language changed which required Chief to resubmit financials for a few months last year.

The Type III engine made it to Montana and threw a code needing some repair. The engine is sitting in Hillsboro and should be ready to pick up the end of this week. In order to accommodate the new engine in the station, we may need to move our small off road rescue outside.

The AFG grants have not moved forward with no announcements for award. Chief may need to use the same language and numbers for the next budget cycle for the SCBA grant we are waiting to receive some notification about.

We're still attempting to get Swift Water Rescue training scheduled. The only dates available this spring were during Mother's Day Weekend which was not going to work for members. The class will be scheduled for later this fall.

The annual awards banquet will be held April 22, 2017 at the POTB mess hall. All board members are encouraged to attend and this year's food will be catered by Tim Weber.

The HMEP grant for \$10,000 to develop a LEPC plan was awarded to Stacy Burr. The project will need to be completed by September 2017.

Chief attended the OFCA roundtable with 42 other chiefs. Topics included PERS, ambulance divert and OSHA. We currently aren't contributing to an unfunded liability which would cover staff in the event of someone going out on disability. The best way to maintain a reduced rate is to join a PERS pool which shares the unfunded liability and reduces the overall PERS rate. GEMT update was primarily for transport agencies, however; this will allow first responding agencies to bill Medicaid for services. OROSHA has been targeting fire agencies with inspections because their new director has indicated there are a lot of injuries happening to fire fighters.

Fire Marshal Report: An electronic report was submitted to members of the board prior to the meeting. Chief reviewed call volume and fire response for members responding to emergencies. Chair Reeves asked how long burned out buildings need to sit before they can be torn down. She is concerned about the safety and infestation that goes along with it.

Non-Agenda Items: none

Concerns of the Board: Chief indicated that Alan Christensen's younger brother passed unexpectedly. Alan is taking some personal time off until after services later next week.

Adjournment: A motion to adjourn the meeting at 6:29 p.m. was made by Eric Simmons and seconded by Dave Mattison. Ayes were received from Dave Mattison, Eric Simmons, Eric Swanson and Debra Reeves.

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves