

TILLAMOOK FIRE DISTRICT

7/19/2016

The regularly scheduled monthly meeting for Tillamook Fire District was held on Tuesday, July 19, 2016, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Eric Simmons, Director
Dave Mattison, Director
Debra Reeves, Board Chair
Eric Swanson, Director

Directors Absent: Tim Hamburger, Vice-President

Staff Present: Rick Adams, Fire Chief

Call to Order: The board meeting was called to order by Board Chair Debra Reeves.

Minutes: A motion to approve the June 14, 2016 budget hearing minutes was made by Eric Simmons and seconded by Eric Swanson. Ayes were received from Dave Mattison, Eric Simmons, Eric Swanson and Debra Reeves.

A motion to approve the June 22, 2016 strategic planning minutes was made by Eric Swanson and seconded by Eric Simmons. Ayes were received from Dave Mattison, Eric Simmons, Eric Swanson and Debra Reeves.

Bills: A motion to pay the June 2016 bills was made by Eric Simmons and seconded by Eric Swanson. Ayes were received from Dave Mattison, Eric Simmons, Eric Swanson and Debra Reeves.

Correspondence and Financial Statement: There was no June financial statement available to present but we did have April and May.

A motion to approve the April 2016 financial statement was made by Eric Simmons and seconded by Dave Mattison. Ayes were received from Dave Mattison, Eric Simmons, Eric Swanson and Debra Reeves.

A motion to approve the May 2016 financial statement was made by Eric Simmons and seconded by Dave Mattison. Ayes were received from Dave Mattison, Eric Simmons, Eric Swanson and Debra Reeves.

Fire Chief Report: Chief Adams reported that the year-end figures appear to be very close. The work-comp report numbers were returned and with Chief and Rueben turned in as admin staff, we may see a reduction or return.

R49 had an emergency brake code flash on the console. Chuck disconnected the batteries and the code reset. The light has come back on indicating that the air brake park still has an issue.

UL came out to do the non-destructive test on Truck 31. There were no issues reported.

Staff is nearly complete with painting the outside of the station while Chief was away. The roof leaks have become very evident on top with the seams starting to separate allowing water to pass through. After speaking with Kris Davis, we can approach a temporary repair approach until we budget for roof replacement. The majority of repairs needing to be done are over the sleeper quarters and day room.

The last training burn showed that there were some issues with live fire training skills. Interior crews were making some basic mistakes with application and fire attack.

The DLO coordinator came to make an internal inspection. We were out of date with DPSST since he was late in our audit with accreditation on hold.

Fire Marshal Report: FM Descloux submitted copies of his report electronically prior to the meeting. Burger King recently called Chief Adams to bring another copy of the violation report and had the abatements made. There were 105 emergency calls responded to during the month of July.

Non-Agenda Items: None.

Concerns of the Board: None. The regular meeting adjourned at 5:34 p.m allowing the strategic planning session to commence.

Strategic Planning: Chief made some changes to the strategy guide based on board recommendations at the last meeting. Discussion was held on what kind of timelines and prioritization should be applied. Chief indicated that the number one priority should be to replace SCBA with the 2016-2017 AFG grant or as soon as possible. The group agreed that the strategies need to be categorized into 2016-2017, 2016-Open, 2017-2018, 2017-2019 and 2018-2019 completion time frames. Chief indicated that funding mechanisms are long overdue for cost recovery toward administrative services provided such as burn permits.

Adjournment: A motion to adjourn the meeting at 6:12 p.m. was made by Dave Mattison and seconded by Eric Simmons. Ayes were received from Dave Mattison, Eric Simmons, Eric Swanson and Debra Reeves.

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves