

# TILLAMOOK FIRE DISTRICT

## 8/14/2018

The regularly scheduled monthly meeting for Tillamook Fire District was held on Tuesday, August 14, 2018, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Tim Hamburger, Vice-Chair  
Dave Mattison, Secretary-Treasurer  
Eric Swanson, Director

Directors Absent: Debra Reeves, Board Chair  
Brian Cameron, Director

Staff Present: Rick Adams, Fire Chief

**Call to Order:** The board meeting was called to order by Vice-Chair Tim Hamburger.

**Minutes:** A motion to approve the July 10, 2018 meeting minutes was made by Dave Mattison and seconded by Eric Swanson. Ayes were received from Dave Mattison, Eric Swanson, and Tim Hamburger.

**Bills:** A motion to pay the July 2018 bills was made by Eric Swanson and seconded by Dave Mattison. Ayes were received from Dave Mattison, Eric Swanson and Tim Hamburger.

**Correspondence and Financial Statement:** Chief Adams advised the board that the May Financial Summary was corrected and only required signatures as it was approved last month with the corrections. A motion to approve the June 30, 2018 financial statement was made by Dave Mattison and seconded by Eric Swanson. Ayes were received from Dave Mattison, Eric Swanson and Tim Hamburger.

**Fire Chief Report:** Chief Adams reported that Tillamook Fire District officially received the 2017 AFG for the replacement of (SCBA) self-contained breathing apparatus. Chief Adams advised the board that the SCBA evaluation had been completed and the evaluation committee recommended staying with MSA (Mine Safety Appliance) SCBA, and SeaWestern as the product vendor. Chief Adams advised the board that Tillamook Fire had been doing business with SeaWestern for over twenty-five years and they had always provided excellent service and support.

Chief Adams also advised the board that the MSA SCBA are available through SeaWestern via the HGACBuy (Interlocal Contract for Cooperative Purchasing), a contract that has already been through the required bid/procurement process, or the board may choose to go out for formal bid for the SCBA. If the board chose to utilize the HGACBuy procurement process they would have to authorize the Fire Chief to execute

the membership contract allowing participation in the Interlocal Contract for Cooperative Purchasing. A motion to authorize the Fire Chief to execute the HGACBuy contract was made by Eric Swanson and seconded by David Mattison. Ayes were received by David Mattison, Eric Swanson, and Tim Hamburger.

Chief Adams presented Resolution 2018-002, a Resolution Authorizing Participation in the Interlocal Contract for Cooperative Purchasing and Purchasing Self-Contained Breathing Apparatus. A motion was made by David Mattison and seconded by Eric Swanson to approve Resolution 2018-002. Ayes were received from David Mattison, Eric Swanson, and Tim Hamburger.

Chief Adams advised the board that the SCBA would be ordered on Wednesday and would most likely not arrive until sometime in December. There is a 120-day waiting period for the air cylinders to implement the district logo and numbering system. Upon arrival and training the SCBA would most likely be in-service sometime in January 2019.

Chief Adams advised the board that the 9-1-1 tower is mostly completed. One microwave dish was removed from the building today, and the second dish is scheduled for removal next week. Staff has noticed a couple of soft spots on the roof near the microwave dishes. They will have to be monitored and will most likely require repair within the next couple of years.

Chief Adams advised the board that the residential sleeper program has lost three of the four residents in the last two months. One volunteer moved to Nehalem, one volunteer moved out, and one volunteer recruit left the agency. New applications have been given out and some interest is being noticed on social media. One current recruit is registered for the IFSTA (International Fire Service Training Association) for the core firefighter training requirements.

**Fire Marshal Report:** No report was submitted.

**Non-Agenda Items:** None

**Concerns of the Board:** None

**Adjournment:** A motion to adjourn the meeting at 5:38 p.m. was made by Eric Swanson and Seconded by David Mattison. Ayes were received from Dave Mattison, Eric Swanson, and Tim Hamburger.

Respectfully submitted,  
Rick Adams, Fire Chief

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Board Chair, Debra Reeves