

# TILLAMOOK FIRE DISTRICT

## 10/28/2019

The special board meeting for Tillamook Fire District was held on Monday, October 28, 2019, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Allen Burris, Director  
Tim Hamburger, Chair  
Roy Ellerbroek, Director  
Dave Mattison, Secretary-Treasurer

Directors Excused: Brian Cameron, Vice-Chair

Staff Present: Dale Kamrath, Interim Chief  
Chuck Spittles, Captain  
Rueben Descloux, Fire Marshal

Guests: Brenda Descloux, Paul Edwards, Bradly Hamburger, Joel Hamburger, Pat Kelly, Chris Miller, Jason Sterling, Brad Reiff, Aaron Burris, Alex Burris, Joe Erwert, Cody Mann

**Call to Order:** The special board meeting was called to order by Chair Tim Hamburger.

**Minutes:** There were two sets of minutes to approve from the October 14, 2019 meeting.

A motion to approve the executive session minutes from October 14, 2019 was made by Dave Mattison and seconded by Roy Ellerbroek. Ayes were received from Allen Burris, Dave Mattison, Roy Ellerbroek and Tim Hamburger.

A motion to approve the regular minutes from October 14, 2019 was made by Allen Burris and seconded by Roy Ellerbroek. Ayes were received from Allen Burris, Dave Mattison, Roy Ellerbroek and Tim Hamburger.

**Old Business:** Chair Hamburger finally got in touch with an auditing firm in the valley to discuss an in-depth financial review of the 2017-2018 budget year. The discussion held surrounded a potential review to determine if anything is unaccounted for and if there were any illegal or unethical wrong doings.

Tim also spoke with our auditor regarding the last audit. Mr. Winkel indicated that his audit is merely a sampling of the financial data and not a full review. Winkel also implied that a good bookkeeper may be all we need and would cost a lot less than an auditor. Discussion among the board surrounded who should be hired for the review, an auditor or a bookkeeper to review the 2017-2018 fiscal year, how in depth and how much the board should anticipate on spending.

Public input was received with concern of finance management and the public perception if a full audit is not completed.

The board directed Tim to contact the financial firm he spoke with to request an estimate or provide a financial amount willing to be paid for service.

**New Business:** Chief Kamrath presented a DPSST academy announcement for board members. The five-hour academy provides an overview for training opportunities for government officials.

**Non-Agenda Items:** Cody Mann from the Tillamook Headlight Herald asked about the legal document prepared for the board by the District attorney and whether or not it spurred the financial investigation. Tim indicated that the night it was going to be discussed was the same night the audit came back with noted discrepancies.

**Adjournment:** A motion to adjourn the meeting at 6:18 p.m. was made by Allen Burris and seconded by Dave Mattison. Ayes were received from Allen Burris, Dave Mattison, Roy Ellerbroek and Tim Hamburger.

Respectfully submitted,

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Board Chair Tim Hamburger

Rueben Descloux, Fire Marshal