

TILLAMOOK FIRE DISTRICT

12/12/2017

The regularly scheduled monthly meeting for Tillamook Fire District was held on Tuesday, December 12, 2017, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair
Brian Cameron, Director
Dave Mattison, Secretary-Treasurer
Eric Swanson, Director

Directors Absent: Tim Hamburger, Vice-Chair

Staff Present: Rick Adams, Fire Chief

Call to Order: The board meeting was called to order by Board Chair Debra Reeves.

Minutes: A motion to approve the November 14, 2017 meeting minutes was made by Eric Swanson and seconded by Brian Cameron. Ayes were received from Brian Cameron, Debra Reeves and Eric Swanson.

Bills: A motion to pay the November 2017 bills was made by Brian Cameron and seconded by Eric Swanson. Ayes were received from Brian Cameron, Debra Reeves and Eric Swanson.

Correspondence and Financial Statement: The October 31, 2017 financial statement was presented by Chief Adams and the November statement was not available.

A motion to approve the October 31, 2017 financial statement was made by Eric Swanson and seconded by Brian Cameron. Ayes were received from Brian Cameron, Debra Reeves and Eric Swanson.

Fire Chief Report: Chief Adams reported that Pat Carney was waiting for a copy of the Type III contract before he submits a draft audit.

Annual service and maintenance has been started this month. The Type III has had no changes in performance or coding.

Chief and Chuck created a hit list that correlates with goals in the Strategic Plan for maintenance on the stations. The items include renovations, efficiency improvements and repairs for dry rot. The meeting room tables and chairs are worn out, they need to be replaced. The HVAC systems on the roof have been repaired twice and should be

replaced. The most critical maintenance concern is Station 72's roof which needs to be replaced.

The Cape Meares grant will be closed tomorrow wrapping up the shelter project. Chief will also be going forward with the HMEP grant for LEPC training.

Fire Marshal Report: FM Descloux submitted electronic copies of his report. Chair Reeves asked what a special incident is according to our NFIRS coding.

Non-Agenda Items: none

Concerns of the Board: Director Swanson asked about the radio tower build date for 911. The sooner the tower is built the sooner we can get the microwave dishes off the roof for repairs.

Director Mattison indicated that the old Roby's building is being looked at for multiple business occupancies. The sprinkler system may need to be redesigned to support the changes.

Adjournment: A motion to adjourn the meeting at 5:41 p.m. was made by Eric Swanson and seconded by Brian Cameron. Ayes were received from Brian Cameron, Debra Reeves, Dave Mattison and Eric Swanson.

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves