

TILLAMOOK FIRE DISTRICT

1/14/2019

The regularly scheduled board meeting for Tillamook Fire District was held on Monday, January 14, 2019, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair
Dave Mattison, Secretary-Treasurer
Eric Swanson, Director
Brian Cameron, Director
Tim Hamburger, Vice-Chair

Staff Present: Rueben Descloux, Fire Marshal
Alan Christensen, Lieutenant
Dale Kamrath, Interim Chief
Chuck Spittles, Captain

Guests: Jason Sterling, Aaron Burris, Alex Burris, Mike Boydell

Call to Order: The board meeting was called to order by Board Chair Debra Reeves.

Minutes: A motion to approve the December 10, 2018 minutes was made by Dave Mattison and seconded by Eric Swanson. Ayes were received from Debra Reeves, Dave Mattison, Eric Swanson, Tim Hamburger and Brian Cameron.

Financial Statement / Correspondence: The financial statement for November was forwarded electronically prior to the meeting.

A motion to approve the November 30, 2018 Financial Statement was made by Tim Hamburger and seconded by Dave Mattison. Ayes were received from Debra Reeves, Dave Mattison, Eric Swanson, Tim Hamburger and Brian Cameron.

Correspondence was submitted electronically including the SDAO flyer.

Dale shared correspondence from the Tillamook County Clerk. Eric Swanson and Tim Hamburger representing positions 1 and 2 respectively will need to file for reelection if they so choose. The filing date opens February 9th and closes March 1st. Dale has the filing forms for both candidates if desired.

Fire Chief Report: Chief Kamrath reported that our Auditor, Rich Winkel will be here tomorrow to begin our audit. Maintenance on apparatus included E-17 data logging, new injectors in R49, SCBA brackets moved on E14 and new SCBA installed in all fire apparatus. Personnel wise all FIT testing for SCBA use has been completed, the last of the sleepers have moved out and we have four new fire recruits undergoing training.

Two policies were reviewed by the Board with the first being the vacation accrual policy for staff. As a matter of discussion over the last few months there were differing opinions on when the accrual should begin.

A motion to pay Chuck for thirteen months of accrual with the Board amending the policy for clarification was made by Tim Hamburger and seconded by Dave Mattison. Ayes were received from Tim Hamburger, Dave Mattison and Brian Cameron with nays from Debra Reeves and Eric Swanson, the motion passed.

Paper copies of the Board Member Responsibility policies were produced and distributed for review. With the exception of some typographical errors, fonts and oath of office proceedings, there were no other concerns.

A motion to approve the Board Member Responsibility Policies with corrections to Chapter 1 was made by Eric Swanson and seconded by Dave Mattison. Ayes were received from Debra Reeves, Dave Mattison, Eric Swanson, Tim Hamburger and Brian Cameron.

Fire Marshal Report: FM Descloux reported that there were school and license inspections performed for the month of December. A small number of fires included a semi truck, chimney and rubbish pile behind the laundromat. CPR training was held for TCSO members at Station 71. With new AHA updates, future CPR training will be on hold until some new testing equipment is received. A fire safety presentation was given to staff at the TC Health Department as part of their annual safety meeting. The Toy Drive provided a large number of toys to the Ecumenical Society. Plans for the new Grocery Outlet are in my office and have been reviewed with some minor code recommendations.

There is a new 2nd Alarm Fire Coverage move up plan that was implemented by the Tillamook County Fire Defense Board.

Non-Agenda Items: None

Concerns of the Board: Brian Cameron asked about the Bullard Law legal fees. The check for a little over \$23,000 was paid in full to the firm out of the budget.

Tim Hamburger asked about the timeline for hiring the new fire chief. Dale is preparing to discuss the possibility of working or combining with other fire agencies for future direction. Tim indicated that he would like to pursue a new fire chief first. Brian added that he believes a new chief and regionalization are both equally important. Eric feels a new chief might be the best start to the process of regionalization. Dale indicated that other possibilities for short term solutions include an IGA for administrative support.

Eric Swanson spoke with SDAO about the upcoming workshop. Cannon Beach staff would like to hold the workshop at 1300 hours and members of our Board indicated that Thursdays and Fridays would work the best.

Tim Hamburger asked about the Bullard Law packet produced by Akin Blitz. There were some items in the packet that the attorney recommended the Board follow up on. Debra asked Tim if he could write up a list of topics from the report which may move into Executive Session at the next meeting.

Pat Kelly's sick time accrual on his time card was not addressed. The Board indicated that he will need to submit a request in writing to the board.

Adjournment: A motion to adjourn the meeting at 6:41 p.m. was made by Eric Swanson and seconded by Brian Cameron. Ayes were received from Debra Reeves, Dave Mattison, Eric Swanson, Tim Hamburger and Brian Cameron.

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves