

TILLAMOOK FIRE DISTRICT

8/19/2019

The regular board meeting for Tillamook Fire District was held on Monday, August 19, 2019, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Dave Mattison, Secretary-Treasurer
Tim Hamburger, Chair
Brian Cameron, Vice-Chair

Directors Excused: Allen Burris, Director

Directors Absent: Eric Swanson, Director

Staff Present: Dale Kamrath, Interim Chief
Alan Christensen, Lieutenant
Rueben Descloux, Fire Marshal
Chuck Spittles, Captain

Guests: Alex Burris, Brenda Descloux, Joel Hamburger, KC Hamilton, Pat Kelly, Chris Miller, Jason Sterling, George McKibbin, Brandon Hamilton, Brad Reiff, Stan Arthur, Sandy Arthur, Cody Mann

Call to Order: The regular board meeting was called to order by Chair Tim Hamburger.

Eric Swanson submitted a letter of resignation, effective immediately.

Minutes: A motion to approve the July 8, 2019 board minutes was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Dave Mattison, Brian Cameron and Tim Hamburger.

A motion to approve the July 22, 2019 regular board and executive session minutes was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Dave Mattison, Brian Cameron and Tim Hamburger.

Financial Statement / Correspondence: The bookkeeper found an error in Quickbooks from February 28, 2019 and made a correction to the financial statement.

A motion to approve the February 28, 2019 financial statement amendment was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Dave Mattison, Brian Cameron and Tim Hamburger.

A copy of the June 30, 2019 financial statement ending the fiscal year was distributed and reviewed.

A motion to accept the June 30, 2019 financial statement was made by Brian Cameron and seconded by Dave Mattison. Ayes were received from Dave Mattison, Brian Cameron and Tim Hamburger.

A copy of the July 31, 2019 transaction report was forwarded and reviewed by the board.

A motion to accept the July 31, 2019 transaction report was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Dave Mattison, Brian Cameron and Tim Hamburger.

Fire Chief Report: Chief Kamrath reviewed the expense report ending the 2018-2019 fiscal year.

E-One sent a welder to make the necessary repairs on Truck 31. Once repaired, UL sent a certification for annual renewal.

Chuck has been performing various repairs, installations and services on apparatus.

Training scheduled was reviewed with the board including EMS training.

FM Report: FM Descloux summarized the monthly report regarding fire inspections and emergencies which included medical call percentages holding at 30%. This is roughly 50% below the national average for fire departments across the nation.

Old Business: Dale met with all staff who have accepted his time card reviews from 2014 to present. The reviews were to find comp and vacation hours which were deleted from time cards.

A motion to pay the employees back to 2014 was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Dave Mattison, Brian Cameron and Tim Hamburger.

There were 18 applications received for the posted fire chief position. Chief Kamrath, Chair Hamburger and four other peers reviewed the applications, narrowing down the final count to 8. Dale would like to establish a review committee comprised of the public, board members and fire personnel to review the applicants later in September. Interested parties who wish to sit on the panel can contact Dale.

Chair Hamburger indicated that the board has not moved forward with retaining a forensic auditor but that it will remain on the agenda. Following questions from the audience, the three board members present indicated they still have questions about the past audits that they would like answered.

Additional comments were received from George McKibbin, Stan Arthur, Sandy Arthur and other attendants regarding the process and its timeline.

Chair Hamburger is unsure how to fill the recent board vacancy. Dale indicated that the Headlight Herald press is in the audience and he could post an opening announcement for interested parties prior to the next board meeting.

Dave asked if we could get an estimate for an in-depth audit. Dale will need to know how detailed and how far back before he can proceed.

New Business: None

Non-Agenda Items: None

Concerns of the Board: Dale indicated that he will not be available for the next regularly scheduled board meeting on September 9, 2019. The date was changed to September 16, 2019 so he could be in attendance.

Adjournment: A motion to adjourn the meeting at 6:41 p.m. was made by Dave Mattison and seconded by Brian Cameron. Ayes were received from Dave Mattison, Brian Cameron and Tim Hamburger.

Respectfully submitted,

Board Chair Tim Hamburger

Rueben Descloux, Fire Marshal