

TILLAMOOK FIRE DISTRICT

8/16/2016

The regularly scheduled monthly meeting for Tillamook Fire District was held on Tuesday, August 16, 2016, at 5:20 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Eric Simmons, Director
Debra Reeves, Board Chair
Eric Swanson, Director
Tim Hamburger, Vice-President

Directors Absent: Dave Mattison, Director

Staff Present: Rick Adams, Fire Chief

Call to Order: The board meeting was called to order by Board Chair Debra Reeves.

Minutes: A motion to approve the July 19, 2016 meeting minutes was made by Eric Swanson and seconded by Eric Simmons. Ayes were received from Eric Simmons, Eric Swanson and Debra Reeves.

A motion to approve the July 19, 2016 strategic planning minutes was made by Eric Swanson and seconded by Eric Simmons. Ayes were received from Eric Simmons, Eric Swanson and Debra Reeves.

Bills: A motion to pay the July 2016 bills was made by Eric Simmons and seconded by Eric Swanson. Ayes were received from Eric Simmons, Eric Swanson and Debra Reeves.

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Correspondence and Financial Statement: A motion to approve the June 30, 2016 financial statement was made by Eric Simmons and seconded by Eric Swanson. Ayes were received from, Eric Simmons, Eric Swanson and Debra Reeves.

A motion to approve the July 31, 2016 financial statement as corrected was made by Eric Simmons and seconded by Eric Swanson. Ayes were received from, Eric Simmons, Eric Swanson and Debra Reeves.

Fire Chief Report: Chief Adams reported that we did receive a letter from FEMA indicating that we did not receive the grant for equipment on the new fire engine.

Staff could not find any foul air in a cylinder as reported. As a precaution, Chuck replaced the filters on the compressor. It's possible that one of the mask regulators had some water in it that developed some mold.

The station is fully painted and was completed by staff prior to the fair. The walls on the hose tower are the last portion of the building to be completed. We may wrap it with plastic to keep it water tight. The roofing is beginning to leak with water damage evident in the ceiling upstairs. The torch down seams have lifted allowing water to penetrate. Chuck went on the roof to attempt a temporary patch to buy some time. Soft spots were found on the roof next to the microwave dish. Chief asked if the Board would be willing to issue a formal statement regarding removal of the dish within a reasonable amount of time. Eric Swanson commented that it might be more cost effective for 911 to assist with paying for repair to the roof so they can be placed back on or a tower.

Best Practices draft policy was submitted for a 10% credit. They will want members to take an online class and adopt an ethics policy. Eric Swanson had a question regarding volunteer incentive such as vehicle use and washing vehicles. He felt that we should probably have something in writing regarding *Diminimus Use*. Chief indicated that he would look at revising the volunteer stipend to show volunteer incentives and generate a list of potential benefits.

A motion to approve the Oregon Ethics Law Policy as presented was made by Eric Simmons and was seconded by Tim Hamburger. Ayes were received from Eric Swanson, Eric Simmons, Tim Hamburger and Debra Reeves.

Tillamook hosted the first County LEPC meeting yesterday. Officers were elected and the bylaws approved. It sounds like the HMEP grant was approved which will pay for plan development.

Chief asked the volunteers for \$500 to submit an application to the Oregon Fire Services Memorial for a plaque to be placed in the memorial. E&E is gearing up to open the Tillamook Fire Museum that Mike Ellerbroek had been putting together these last few years.

There is training scheduled for the Board at the next September meeting.

Fire Marshal Report: FM Descloux submitted copies of his report electronically prior to the meeting. There were 111 emergencies responded to last month with enough calls coming in to potentially have more than a thousand this year. Tim Hamburger asked about the Garibaldi Fire Department status and Chief Adams spoke of the funding, potential mergers and how creating a larger district may not make a new fire agency any better off.

Chief Adams hinted at the possible need to enter the social media era such as Facebook. Eric Swanson made a suggestion to look at utilizing a volunteer spouse to manage the account.

Non-Agenda Items: None.

Concerns of the Board: Tim Hamburger relayed some information regarding a recent helicopter landing issue on Highway 6 near Lee's Camp. The issue was a dust storm at the landing zone that limited oncoming vehicle's ability to see. Chief Adams would address the issue with members for a better LZ selection or watering down the zone if necessary.

Strategic Planning: No action taken – reserved for October meeting.

Adjournment: A motion to adjourn the meeting was made by Eric Simmons, and seconded by Eric Swanson. Ayes were received from Tim Hamburger, Eric Simmons, Eric Swanson and Debra Reeves. The meeting was adjourned.

Respectfully submitted,
Rueben Descloux
Fire Marshal

Board Chair Debra Reeves