

# TILLAMOOK FIRE DISTRICT

## 11/18/2025

The Board Meeting for Tillamook Fire District was held on Tuesday November 18, 2025, at 5:30 p.m. at the Tillamook 911 Center, located at Nestucca Avenue and Third Street, Tillamook, Oregon.

**Call to Order:** The regular board meeting was called to order by Chair Casey Burden at 5:30 p.m.

### Board Directors Present:

Sean Kerber, Director-Present  
Leonard Ingles, Vice-Chair-  
Tim Hamburger, Secretary/Treasurer-Present  
Geoff Hoffert, Director-Present  
Casey Burden, Chair-Present

Staff Present: Paul Edwards, Interim Fire Chief; Dale Kamrath, Administrative Chief;  
Alan Christensen, Bay City Fire Chief

Guests: Listening via Zoom: Amy D, Gabrielle Sterling; In person guests: Jason Sterling, Bradly Hamburger, Joel Hamburger, Heather Grimes, Kris Grimes, Brad Reiff.

**Executive Session:** No need. Not Held.

**Tillamook Volunteer Firefighters Association:** TVFA President, Jason Sterling reported that they have been busy on many calls this past month, Several Reported Structure Fires; Medical calls. Volunteers have purchased a Back-up Power Generator. Recommending that some form of knowledge being presented regarding the Seismic Upgrade, not funded through District Tax-Base, has been Questions regarding.

**Non-Agenda Items:** None.

**Minutes:** Discussion on Minutes of October 21st, 2025 Regular Board Meeting. A motion to approve the minutes of the meeting was made by Director Hamburger and seconded by Director Hoffert to approve. The motion passed by a vote of 5-0.

**Financial Statement/Check Transactions:** Board reviewed documents of September and October 2025 Financials; October LGIP and October Bank Statement; Third Quarter Payroll Taxes; October-25 Account Payables; November-25 Payables to date. The Board continued reviewing, and the action occurred after Chiefs Reports. A Motion by Director Hamburger, the 2<sup>nd</sup> from Director Hoffert, the motion passed by a vote of 5-0.

**Chief Reports:** Chief Christensen gave a Status Report of the Progress of the Committee's work on the District Formation. Presented the Summary Report of items that have occurred and status of the work. At this time, he presented the Board with (2) Documents to review and decide if moving forward. Document #1 is Resolution 2025-003 "A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TILLAMOOK FIRE DISTRICT AUTHORIZING SUBMISSION OF AND SUPPORTING A

Handwritten signatures of board members: Sean Kerber, Leonard Ingles, Tim Hamburger, Geoff Hoffert, Casey Burden, and Alan Christensen.

PETITION FOR FORMATION OF A NEW FIRE DISTRICT PURSUANT TO ORS 198.800 FOR THE FORMATION OF TILLAMOOK BAY FIRE AND RESCUE RFPD." Document #2 was the PROSPECTIVE PETITION, which is "Petition to the Tillamook County Board of Commissioners for the Formation of a Rural Fire Protection District."

After Discussion of the Board, Director Ingles made a motion to adopt Resolution #2025-003, with Director Kerber making a second of the motion. The Board passed the motion 5-0.

Director Ingles then made a motion to approve the "Prospective Petition" to the County Commissioners, with Director Hamburger providing the second. The motion carried 5-0 from the Board.

Chief Christensen: Operations report same as normal, heading to Bay City Council Meeting.

Chief Edwards gave an update on October and November Activity, 69 total alarms for October, including 18 EMS calls, 9 MVA, 3-Fire related, 1 public assists and 38 others (burn complaints, smoke investigations, haz-mat, false alarms.) There was one high dollar fire loss for the month of October, the POTB Railroad Trestle, which included the Fiber Optic Transmission Lines.

R-71 has been Repaired, looking at possibly taking it off-line and disposing of it, has been maintenance issue since purchase. HB has been placed in its role as Rescue, which also has water capabilities. Serviced CMD-71 repaired S-72 rear door latch. T-71 went to Portland Freightliner for a recall on Flywheel bolts. Volunteers purchased a Generator for Station Back-up minor operation.

Building Seismic upgrade is continuing. Sheetrock and Painting has progressed and moving to the West side of Bays for completion of Footings. Apparatus exiting out East side of Building. Still waiting for Payment Status of Damaged Equipment from Water Issue.

Training for the month included Winter/Cold weather emergencies. HB-71 familiarization, site walk-through of TBCC Medical Campus, Trestle Fire Critique, Aerial Operations.

Chief Kamrath: Listing of courses from County Emergency Manager handed out and emailed to you. Continuing work on Invoices, Emails and Litigation follow-up. Working on Minutes Reviews and Administrative job components. Advised Board of potential PERS issues regarding past employees and Contracts.

**Old Business:**

1-Chief Christensen had given Board update on the District Formation Committee progress earlier.

2-Administrative Assistant position was discussed. Discussed the Draft that had been submitted to the Board. After reviewing, Director Hamburger would like to add in Preferred Qualifications the subject of Payroll Experience. Will update and provide some salary suggestions to Board for next meeting.

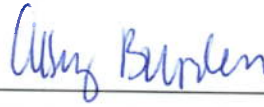
**New Business:** No New Business.

**Concerns of the Board:** Director Hoffert brought up question regarding status of maintenance on equipment and facilities. Chief Edwards reported facilities are tough due to status of Seismic Rebuild, however equipment is up and operational. Reminder of December 1<sup>st</sup> Tillamook City Council Meeting.

**Adjournment:** A motion to adjourn the meeting at 6:22 p.m. was made by Director Hamburger and seconded by Director Ingles. The motion passed by a vote of 5-0. The next meeting will be the Regular Board meeting on December 16, 2025.

Respectfully submitted,

Dale Kamrath, Administrative Chief



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Board Chair, Casey Burden