**TILLAMOOK FIRE DISTRICT**

**12/13/2021**

The regular board meeting for Tillamook Fire District was held on Monday, December 13, 2021, at 5:30 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Tim Hamburger, Chair

Brian Cameron, Vice-Chair

Allen Burris, Director

Casey Burden, Secretary/Treasurer

Leonard Ingles, Director

Staff Present: Daron Bement, Fire Chief

Rueben Descloux FM

Alan Christensen, BC

Chuck Spittles, BC

Guests: Daryl Hamilton, Paul Edwards, David Helmricks, Jason Sterling, Alexander Burris, Aaron Burris, Anne Bishop

**Call to Order:** The regular board meeting was called to order by Chair Tim Hamburger at 1730

**Tillamook Volunteer Firefighters Association:** Newly elected TVFA President David Helmricks gave an update to the board regarding the recent elections that had taken place at the TVFA meeting this month. David was elected President, John Welch Vice President, Joel Hamburger Secretary, Bradley Hamburger Treasurer. The TVFA was awarded a $49,000 grant from the Confederated Tribes of Grand Ronde for the purchase of heart monitors. The TVFA is moving forward with tool purchase also in conjunction with the fire district.

**Non-Agenda Items:** None.

**Public Comment:** Anne Bishop would like assistance from the fire district as have occurred in the past with the NYE celebration downtown and use of the ladder truck. Chair Hamburger asked Chief Bement if there was any issues as there were none, BC Spittles was asked if he would be willing to assist again this year. It was agreed that he would be able to use Truck 31 to assist with the celebrations.

**Minutes:**A motion to approve the November 8th, 2021, minutes was made by Allen Burris and seconded by Leonard Ingles. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris, Leonard Ingles and Casey Burden, the motion carried.

**Financial Statement / Correspondence:** Financial Information at the time of the meeting available was given to the directors by Chief Bement, Current November finical reports were not yet available from the CPA. Accounts payable and bank statements have been provided.

A motion was made to approve financial information that was currently available by Allen Burris and Seconded by Casey Burden. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris, Leonard Ingles and Casey Burden, the motion carried.

Allen Burris requested that the Visa statements be forwarded to the directors also.   
  
Board Chair Hamburger asked for clarification on the LGIP accounts transferred funds to the general fund from equipment reserve. Chief Bement answered that he would get better clarification, that the CPA had explained that those funds were owed from one account to the other to balance the books thus the transfer was made when the funds were available after taxes started being received from the county. Chair Hamburger wanted it known on the record that he did not agree with this an would like to see the funds replaced into the equipment reserve if allowable since it was an amount over $28,000 Chief Bement said he would seek the clarification and reply to the directors.

**Fire Chief Report:** Chief Bement provided a brief overview of his report. There has been $349,960 in expenses to date. There were 69 emergencies run for the month, down in number but more severe as AC Edwards mentioned in his report. Services for our lost volunteer FF is proposed to occur during the end of December. The Chief has been working with the company PulsePoint at the direction of the Fire Defense board and has sent out figures on the citizen CPR application and launch fees and set up fees that may cost the district a shared cost portion of 2277.78 and an annual cost of 1166.67 EMS and fire training were completed during the month. BC Christensen asked why the county would not pay those fees, Chief Bement replied that it had not been posed to the county but it would be on the agenda to discuss at FDB this week.

E17 is still at Peterson truck being repaired it would not start and as such was towed to the repair shop in the valley. Roll-out tray construction was completed on R46

Station 73 damaged in backing incident recently has been repaired by J. Hedden construction at cost to the district SDIS Grant that was applied for safety and security upgrades was not funded this year for security upgrades due to lack of funding available.

**Fire Marshal Report:** FM Descloux had forwarded a copy of the FM report electronically, there was considerable discussion posed by the Board Chair regarding the number of inspections that had been completed this month at 10 occupancies. Discussion was heard that if there was other duties that could be absorbed by the Chief to assist in allowing for more time to accomplish inspections. Chief agreed that there could be some reports and data entry tasks that could be taken over for both the Fire Marshal and Training officer to allow for more time to concentrate on specific job duties.

**Old Business:** Lexipol policies that were reviewed and approved at this month’s policy meeting are as follows. 104,500,502,503,504,802. 1044 and 1106 were tabled for further review and discussion. A motion to approve the above policies as read by Chief Bement into the record was made by Allen Burris and seconded by Leonard Ingles. Ayes were received from Allen Burris, Leonard Ingles and Tim Hamburger. Casey Burden and Brian Cameron Abstained as they were not present at that meeting.

**New Business:** Discussion was heard on the policies and legal umbrella coverage for Directors and what was available from SIDS and through the district again was $5 Million Dollar coverage. Discussion was heard on whether they would be covered personally if sued. Discussion was heard from the board and public on increasing stipends for the directors to help offset the cost of having individual policies. Anne Bishop and Alexander Burris commented, Anne thought she was aware of a type of policy that covers directors specifically and Chief Bement asked if she could forward or produce that information going forward.

**Executive Session**: in accordance with ORS 192.660(2)(i) was entered at 6:16PM and ended at 8:03PM for review of executive officer as requested by Chief Bement.

**Concerns of the Board:** None at this time

**Adjournment:** A motion to adjourn the meeting at 8:03 p.m. was made by Allen Burris and seconded by Brian Cameron. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris, Leonard Ingles and Casey Burden, the motion carried.

Respectfully submitted, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board Chair Tim Hamburger

Daron Bement Fire Chief