

TILLAMOOK FIRE DISTRICT

9/16/2019

The regular board meeting for Tillamook Fire District was held on Monday, September 16, 2019, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Allen Burris, Director
Tim Hamburger, Chair
Brian Cameron, Vice-Chair

Directors Excused: Dave Mattison, Secretary-Treasurer

Staff Present: Dale Kamrath, Interim Chief
Alan Christensen, Lieutenant
Rueben Descloux, Fire Marshal

Guests: Brenda Descloux, Paul Edwards, Kris Grimes, Bradley Hamburger, Joel Hamburger, Dave Helmricks, Pat Kelly, Jennifer Mallare, Chris Miller, Tom Miller, Jason Sterling, George McKibbin, Brandon Hamilton, Brad Reiff,, Mark Plummer, Roy Ellerbroek

Call to Order: The regular board meeting was called to order by Chair Tim Hamburger.

Minutes: A motion to approve the August 19, 2019 board minutes was made by Allen Burris and seconded by Brian Cameron. Ayes were received from Allen Burris, Brian Cameron and Tim Hamburger.

Board Vacancy: Chair Hamburger reviewed with the board letters of intent from three prospective board member applicants.

A motion to appoint Roy Ellerbroek to fill the board vacancy for the remainder of the term was made by Allen Burris and seconded by Brian Cameron. Ayes were received from Allen Burris, Brian Cameron and Tim Hamburger.

A thank you was shared by Tim for the other two applicants, Mark Plummer and Kassie Helmricks.

Roy Ellerbroek was sworn in as the newly appointed board member for Tillamook Fire District.

Financial Statement / Correspondence: Copies of the August transaction report and the July and August financial reports were forwarded to members of the Board.

A motion to approve the August 2019 bills was made by Brian Cameron and seconded by Allen Burris. Ayes were received from Allen Burris, Brian Cameron, Roy Ellerbroek and Tim Hamburger.

A motion to approve the July 2019 financial statement was made by Brian Cameron and seconded by Allen Burris. Ayes were received from Allen Burris, Brian Cameron, Roy Ellerbroek and Tim Hamburger.

A motion to approve the August 2019 financial statement was made by Allen Burris and seconded by Brian Cameron. Ayes were received from Allen Burris, Brian Cameron, Roy Ellerbroek and Tim Hamburger.

Fire Chief Report: Chief Kamrath reviewed the expense report to date for fiscal year 2019 - 2020.

Chuck made some repairs on R48 including heater controls and the batteries.

Hurst sent a repair tech to upgrade the E-Tools with new circuit boards and housing covers.

The training calendars for fire and EMS were reviewed with the board.

Stipends for volunteers and employee buyback have been paid back in full from 2014 to present. The chief hiring interview process is scheduled to be held on September 19, 2019 at TBCC.

FM Report: FM Descloux summarized the monthly report regarding fire inspections and emergencies which included medical call percentages holding at 30%. This is roughly 50% below the national average for fire departments across the nation as was reported the previous month.

Old Business: Chief Kamrath produced a cost sheet for the 2014 to present buybacks for volunteers and staff. The amount paid back was \$62,853.

There were 18 applicants for the fire chief job announcement. The applications underwent peer review and were reduced to 8. Prior to the assessment, 2 more applicants withdrew leaving 6 applicants to undergo the fire chief evaluations at TBCC on September 19. A board meeting is scheduled to be held on September 19, 2019 at 6 p.m. to review the final candidates and make a final decision.

Chair Hamburger indicated that our SDAO attorney provided the District with contact information for an independent auditor in Bend. Dale will contact her in the next few days and Tim suggested we direct her to review the 2017 – 2018 budget in detail.

New Business: None

Non-Agenda Items: George McKibbin shared his frustration with the process and after contacting the auditor had questions surrounding the last audit.

Concerns of the Board: Tim indicated there has been some doubt cast concerning the audit. More discussion was held regarding a forensic auditor vs a regular auditor.

Adjournment: A motion to adjourn the meeting at 6:35 p.m. was made by Brian Cameron and seconded by Allen Burris. Ayes were received from Allen Burris, Brian Cameron, Roy Ellerbroek and Tim Hamburger.

Respectfully submitted,

Board Chair Tim Hamburger

Rueben Descloux, Fire Marshal