**TILLAMOOK FIRE DISTRICT**

**01/10/2022**

The regular board meeting for Tillamook Fire District was held on Monday, January 10th, 2022, at 5:30 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Tim Hamburger, Chair

Brian Cameron, Vice-Chair (late)

Allen Burris, Director

Leonard Ingles, Director (late)

Staff Present: Daron Bement, Fire Chief

Chuck Spittles, BC

Guests: Paul Edwards, David Helmricks, Jason Sterling, Kris Davis, Alexander Burris, Aaron Burris, Anne Bishop, Casey Burden Rebecka Hopkins, John Spence, Brenda Descloux

**Call to Order:** The regular board meeting was called to order by Chair Tim Hamburger at 5:39 PM started late due to lack of quorum.

Board Chair Hamburger addressed the board and read a resignation letter from Board director Casey Burden who resigned as of 1 January 2022

**Tillamook Volunteer Firefighters Association:** AC Edwards addressed the board stating that the association had been instrumental in assisting the district with calls for the past year and we have seen quite an increase in volume.

**Non-Agenda Items:** A presentation was heard from the Tillamook County Radio group that is working to improve emergency radio communications for all agencies including first responders. The presentation lasted until 1904 and a recess was taken till 1911.

**Public Comment:** The board took a complaint from Anne Bishop which resulted in the calling of and emergency executive session a motion was made to move to executive session by Allen burris and seconded by Brian Cameron

**Emergency Executive Session** Entered at 7:16PM in accordance with ORS 192.660

Regular Board meeting resumed at 8:37PM and a recess was taken until 8:43PM

**Minutes:**A motion to approve the December 10th, 2021, minutes was made by Allen Burris and seconded by Leonard Ingles. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris, and Leonard Ingles, the motion carried.

**Financial Statement / Correspondence:** Financial Information at the time of the meeting available was given to the directors by Chief Bement, Current December finical reports were not yet available from the CPA. Accounts payable and bank statements have been provided.

A motion was made to approve November and other financial information that was currently available by Allen Burris and seconded by Brian Cameron. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris, Leonard Ingles, and the motion carried.

Board Chair Hamburger asked for clarification on the LGIP accounts transferred funds to the general fund from equipment reserve. The explanation of the funds transferred was related to the board by Chief Bement as per the CPA was regarding payment of E17 from 2020.

**Fire Chief Report:** Chief Bement provided a brief overview of his report.

**Fire Marshal Report:** FM Descloux had forwarded a copy of the FM report electronically, there was some discussion posed by the Board Chair regarding the inspection plan that was submitted, and Tim would like to see a solid number from Chief and Fire Marshal of monthly break down in addition to the submitted plan but would table most till the following month since FM is not present.

**Old Business:**

Discussion to table the items regarding the purchase of shirts and tablet/devices for directors was made.

Lexipol policies that were reviewed and approved at this month’s policy meeting are as follows. 319,707,703,705,705,710,803,903,913,1044. A motion to approve the above policies as read by Director Burris into the record was made by Allen Burris and seconded by Brian Cameron. Ayes were received from Allen Burris, Brian Cameron, Leonard Ingles and Tim Hamburger.

**New Business:**

Chief Bement brought up leadership seminars and SDAO Conferences that are upcoming, requesting permission to attend. A motion was made by Allen Burris and Seconded by Leonard Ingles for chief to attend. Ayes were received from all directors.

Announcement from Chief Bement and board chair Hamburger that BC Alan Christensen has submitted his resignation as of January 11th, 2022 and will no longer be employed at the district as of Noon the following day.

**Concerns of the Board:** None at this time

**Adjournment:** A motion to adjourn the meeting at 8:56 p.m. was made by Brian Cameron and seconded by Leonard Ingles. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris, and Leonard Ingles, the motion carried.

Respectfully submitted, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board Chair Tim Hamburger

Daron J. Bement- Fire Chief