TILLAMOOK BAY FIRE & RESCUE
7/7/2026

The Special Board Meeting for Tillamook Bay Fire & Rescue was held on Tuesday, July 7, 2026, at 5:30 p.m. at the Tillamook Fire Station, located at 2310 Fourth Street, Tillamook, Oregon.

Call to Order: The Special Board Meeting was called to order by President Hamburger at 5:36 p.m.

Board Directors Present:

Tim Hamburger, President -Present
Kathy Baker, Vice-President -Present
Leonard Ingles, Director -Present
Casey Burden, Secretary/Treasurer -Present
Geoff Hoffert, Director -Present

Staff Present: Alan Christensen, Interim Chief; Dale Kamrath, Administrative Chief; Tristyn Harrison, Administrative Assistant.

Guests: Listening via Zoom: Tiffany Miller. In person guests: Bradly Hamburger, Joel Hamburger, Heather Grimes, Kris Grimes, Jason Sterling, Darrell Griffith, Terry Zuercher.

Executive Session: President Hamburger recessed General Session at 5:39 p.m. and moved into Executive Session, as per ORS192.660 2(b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent who does not request an open hearing. Executive session ended at 6:15 p.m.

President Hamburger resumed the Special Board Meeting at 6:16 p.m. with no decisions made or actions taken in Executive Session.

Non-Agenda Items: None.

Old Business:

1. Fire Chief Contract is in process of being worked on by Vice-President Baker. Discussion was had amongst the Board regarding salary for the Interim Chief. A motion to approve Salary pay of $107,000 for Interim Chief with benefits and a review of pay at 6 months was made by Vice-President Baker and seconded by Secretary/Treasurer Burden. The motion passed by a vote of 5-0.
2. Administrative Chief Contract has been revised and given to the Board for review. Discussion was had among the Board regarding contract. A motion to approve the Administrative Chiefs contract for a 3-month term with review and possible extension was made by Secretary/Treasurer Burden and seconded by Vice-President Baker. The motion passed by a vote of 5-0.

Casey Burden Tim Hamburger
Leonard Ingles

3. Assistant Chief Stipend was discussed amongst the Board. Chief Christensen and Admin Chief Kamrath will continue looking into options for stipend.

4. Checking Account/Bank will continue with Columbia Bank as discussed in the Board meeting on June 30th, 2026.

New Business:

1. Direction on ESO – The Board has discussed to continue using the same software as previous.
2. QRT – Discussion regarding QRT direction and related coordination needs with the County. A motion to give Chief Christensen direction to pursue the implementation of QRT to the volunteers was made by Vice-President Baker and seconded by Secretary/Treasurer Burden. The motion passed by a vote of 5-0.
3. Review spending approval policy – Discussion regarding the spending approval policy. A motion to approve the amount of $10,000 in the Lexipol policy for the chief to spend without Board approval was made by Director Ingles and seconded by Director Hoffert. The motion passed by a vote of 5-0.
4. Set direction for board trainings – The Board has agreed to seek information on trainings.
5. OSFM Office update – No current updates as we are waiting for emails.
6. Review website, domain, email, and social media – Discussion regarding to continue or create new media. The new website is being worked on, domain is being obtained, waiting on new emails, and discussion to start new social media.
7. Review Apparatus badging, fleet transfers, fuel card setup, and operational readiness testing- Discussion regarding the current status of apparatus badging, fleet transfers, fuel card setup and operational readiness testing.
8. 1 Fulltime position – Discussion regarding staffing needs. A motion to approve Chief Christensen to fill one Fulltime position for a Captain or Lieutenant was made by Secretary/Treasurer Burden and seconded by Vice-President Baker. The motion passed by a vote of 5-0.
9. Sweatshirts, T-Shirts, Badges – Discussion regarding sweatshirts/ T-Shirts/ Badges. Buying Volunteers a coat, T-Shirt, sweatshirt.
10. Chief QRT Setup – Discussion regarding the new Tahoe and options for a QRT vehicle. A motion to approve Chief Christensen to get the new Tahoe outfitted with a box and radios and transition his current vehicle to a QRT vehicle was made by Vice-President Baker and seconded by Director Hoffert. The motion passed by a vote of 5-0.

Concerns of the Board: Vice-President Baker requests any available supporting documents for each Board meeting is to be sent with the agenda.

Adjournment: A motion to adjourn the meeting at 7:17 p.m. was made by Director Ingles and seconded by Secretary/Treasurer Burden. The motion passed by a vote of 5-0.

Respectfully submitted,

Dale Kamrath, Administrative Chief

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Board President, Tim Hamburger