**TILLAMOOK FIRE DISTRICT**

**5/10/2021**

The regular board meeting for Tillamook Fire District was held on Monday, May10th, 2021 at 5:30 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present:

 Tim Hamburger, Chair

 Brian Cameron, Vice-Chair

Casey Burden Secretary/Treasurer

Roy Ellerbroek, Director

 Allen Burris, Director

Staff Present: Daron Bement, Fire Chief

Alan Christensen- Training Officer

Rueben Descloux - Fire Marshal

Guests: Jason Sterling, David Helmricks

**Call to Order:** The regular board meeting was called to order at 5:30 PM by Board Chair Tim Hamburger. Roll call was taken.

**Tillamook Volunteer Firefighters Association:** No speaking members of the TVFA were present during this meeting.

**Non-Agenda Items / Public Comment:** None

**Minutes:** The regular board minutes from March 8th, 2021 were approved.

A motion to approve the April 12th, 2021 Board Meeting minutes was made by Casey Burden and seconded by Allen Burris. Ayes were received from Brian Cameron, Roy Ellerbroek, Allen Burris, Tim Hamburger and Casey Burden, motion carried.

**Financial Statement / Correspondence:** The financial statements, check transactions and accounts payable sheets were reviewed and approved without questions.

Financials are not yet available and will be sent out when they are available for April.

A motion to approve the monthly financial documents that are available was made by Casey Burden and Seconded by Allen Burris. Ayes were received unanimously.

**Fire Chief Report:** Chief Bement reported the District has paid personnel expenses through March 31st, 2021 in the amount of $ 408,591.00. Materials and Services $155,019.00 and Capital Outlay $61,977.00 for a total of $625,827.00 through the end of the fiscal year.

Financials are not yet available and will be sent out when they are available for April.

CPA Winkel completed the Annual Audit for 2019-2020. It is set for board approval later on the agenda.

Call Volume for the month was 68 incidents for April.

Chief Bement reports the upstairs Station 71 remodel project is finalized, furniture has arrived.

Chief Bement requested that the draft from Port of Tillamook Bay remain tabled for a short time while he awaits a meeting to discuss a proposition from TSD9 and the possibilities there.

BC Spittles is procured one E-Tools demonstration and is working to get the competitions (Holmotro) tools here in the next month for a demo also.

Trainings include: 1 Acquired structure, burn was successful. Hose deployment and streams, FIT Testing, Ropes and Rigging.

EMS Trainings include: EMS training this month was cardiac arrest management.

EMT and higher recertifications have been completed.

**Fire Marshal Report:** FM reported detailed calls for the month, discussion was heard and tabled until next month on bridge regulations.

**Old Business:** Policy workshops have been set for the Thursdays prior to board meetings at 5:30 hours, setting aside 1-2 hours to work on Lexipol policies that can then be approved at the board meeting the following Monday. This will continue until no longer needed.

Policies that were reviewed this month for approval: 912, 918, 1101 & 1105

A motion was made by Allen Burris to approve the policies that were reviewed as written in the most recent workshop, seconded by Roy Ellerbroek. Ayes were received from Tim Hamburger, Casey Burden, Allen Burris and Roy Ellerbroek. Brian Cameron abstains due to absence from workshop.

Rescue 48 inspection was brought up and explained by Roy Ellerbroek, the board agrees that with recommended maintenance that it can serve at Cape Meares St. 73 for service as soon as the list is completed by BC Spittles.

**New Business:**

Winkel draft audit has been sent to all board members, the board has no further issues as long as the recommended changes are made by the auditor for the final draft and a motion to approve was made by Allen Burris and Seconded by Brian Cameron Ayes were received from all.

**Concerns of the Board:** Discussion was heard regarding the projects and monies received from the Joe Martin disbursement and if not already earmarked, recommendations of the board were to spend on building maintenance.

Chief Bement explained that most of the funds were already aimed in that direction and a discussion was heard about the roof at Station 72 Chief will follow up with BC Spittles and staff.

**Adjournment:** A motion to adjourn the meeting at 6:05 p.m. was made by Allen Burris and seconded by Roy Ellerbroek

Ayes were received from all members and the motion carried, meeting adjourned.

Respectfully submitted, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Board Chair Tim Hamburger

Daron Bement, Fire Chief