

# TILLAMOOK FIRE DISTRICT

## 1/8/2013

The regular monthly meeting for Tillamook Fire District was held on Tuesday, January 8<sup>th</sup>, 2013, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Eric Simmons, Vice-Chair  
Dave Mattison, Director  
Debra Reeves, Board Chair  
Tim Hamburger, Director  
Joe Martin, Secretary/Treasurer

Staff Present: Rick Adams, Fire Chief

**Call to Order:** The meeting was called to order by Chair Debra Reeves.

**Minutes:** A motion to approve the minutes for December 11<sup>th</sup>, 2012 was made by Eric Simmons and seconded by Tim Hamburger. Ayes were received from all members present and the motion carried.

**Bills:** A motion to pay the December, 2012 bills was made by Eric Simmons and seconded by Joe Martin. Ayes were received from all members present and the motion carried.

**Correspondence and Financial Statement:** According to the financial statement for December 31, 2012 with an adjustment in the checking account for \$371.17 the total balance in the State Pool is \$495,931.41. The balance in the Reserve Fund is \$69,952.33.

**Fire Chief Report:** Chief Adams reported that our cash carryover may be around \$280,000 even with our expenses thus far.

The 1099s haven't been submitted to the bookkeeper yet but we anticipate that they will be distributed to the volunteers within the next couple weeks.

Inventory sheets were generated for all of the apparatus and we found that there were some apparatus that had surplus equipment which were moved to other apparatus to balance them out. Additional hand lights were installed per the ISO / NFPA requirements and recommendations.

We received the SDAO grant for \$3000 toward new security locks for the station man doors. Electric wireless units were ordered for Station 71 (4) and there were new locks ordered for 72 and 73. Some officers and staff received FOBs for entry but all personnel have a 4 number pin for access.

The new heaters were installed in Station 73 to meet the ISO requirements for the station in Cape Meares.

OSHA sent us a letter reminding us that the fire department is in a high risk category. Alan is making contact with an OSHA representative to schedule a complimentary walk thru to help keep us safe.

Four new recruits will be starting the new academy within the next couple weeks. The new roster count will put us at 52. One of the recruits lives in Cape Meares and two of the younger recruits have shown interest in the sleeper program.

A new training computer (laptop) was purchased for Alan to use. The new computer is ready for use either here in our training facility or next door at 911 with all the latest software and training programs. The old radio supports DOS based programs and will be kept for Chuck to program radios with.

Additional training software was purchased for live (simulated) fire for advanced fire behavior / size ups. This allows us to use pictures of any of our given buildings and put fire and / or smoke on the building.

There are 1,398 pages that have been generated for the ISO report. The data has been placed on a CD rom for their review with everything in a pdf format.

Chief hopes to move the FH database over to the new server next week.

**Fire Marshal Report:** Fire Marshal Descloux did not have a report for the Board.

Chief Adams reported that the December runs totaled 49 calls with 529 calls for the 2012 year. With the ISO prep there was a significant decrease in EMS assistance calls.

**Non-Agenda Items:** none

**Concerns of the Board:** none

As there was no further business to discuss the meeting was adjourned at 5:48 pm.

Respectfully submitted,  
Rueben Descloux  
Fire Marshal

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Board Chair Debra Reeves