

# TILLAMOOK FIRE DISTRICT

## 10/10/2017

The regularly scheduled monthly meeting for Tillamook Fire District was held on Tuesday, October 10, 2017, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair  
Tim Hamburger, Vice-Chair  
Brian Cameron, Director  
Dave Mattison, Secretary-Treasurer  
Eric Swanson, Director

Staff Present: Rick Adams, Fire Chief  
Alan Christensen, Lieutenant

**Call to Order:** The board meeting was called to order by Board Chair Debra Reeves.

**Minutes:** A motion to approve the September 12, 2017 meeting minutes was made by Eric Swanson and seconded by Brian Cameron. Ayes were received from Brian Cameron, Debra Reeves, Dave Mattison, Eric Swanson and Tim Hamburger.

**Bills:** A motion to pay the September 2017 bills was made by Tim Hamburger and seconded by Eric Swanson. Ayes were received from Brian Cameron, Debra Reeves, Dave Mattison, Eric Swanson and Tim Hamburger.

**Correspondence and Financial Statement:** A motion to approve the August 31, 2017 financial statement was made by Eric Swanson and seconded by Tim Hamburger. Ayes were received from Brian Cameron, Debra Reeves, Dave Mattison, Eric Swanson and Tim Hamburger.

A motion to approve the September 30, 2017 financial statement was by Dave Mattison and seconded by Brian Cameron. Ayes were received from Brian Cameron, Debra Reeves, Dave Mattison, Eric Swanson and Tim Hamburger.

**Fire Chief Report:** Chief Adams reported that we are still waiting on the Cape Meares grant project. There are four items still missing to finalize the grant project including two invoices and copies of two checks. Chief has cut the check but will not submit it or the paperwork until the necessary paperwork is received.

Pat Carney will be here next Thursday to begin our audit.

Tillamook Fire District has transitioned to the new online State Pool program with both FM Descloux and Chief Adams on the account.

Pump testing has been completed for all our apparatus over a three day period. During this time frame E17 threw another engine code. It appears this code is for a faulty component that will be replaced next week with a similar component until the new designed product is released which will be replaced at a later date.

The AFG grant is over and we have finally received the denial letter. Chief will resubmit the same grant and put an emphasis on facilities and infrastructure we provide protection to. Chief will also add emphasis on cost and how our equipment is end of life and starting to be removed from service.

The new roof drain is in hand but we did not get the opportunity to install it. Chuck spoke with Chief and may attempt to have it installed this Saturday. Terry Zuercher and Chuck should be able to get it installed.

Chief indicated we may need to start reviewing our Strategic Plan. Olli from Cape Meares spoke with Chief about our Station 73 landlord building a new house to move into. We aren't exactly sure about our status or future. Olli will begin asking around to check on potential new locations for our apparatus.

Best Practices training with online training has been completed by all staff. Chief will attend a class next week and has completed the online survey. With these all completed it shows we have met our 10%.

FM Descloux will attend the ODOT Winter Preparedness meeting in Astoria. Chief wanted to ask about ODOT response to incidents and how Burden's towing will not be removing abandoned vehicles for OSP anymore. Eric Swanson indicated that OSP has an all or nothing tow policy which will remove them from the non-preference tow rotation but they will still respond if requested by persons involved.

The annual insurance documents are on file. Chief will look at the amounts and if we need to start lowering dollar values on the older apparatus.

The LEPC project has been completed but last month's meeting was cancelled due to lack of attendance so the plan was not approved.

Chief will put the Strategic Plan on next month's agenda. Copies will be made available for review.

**Fire Marshal Report:** FM Descloux submitted electronic copies of his report. Chair Reeves asked about the number of unauthorized burning responses that TFD responded to for the month. Chief Adams indicated that ODF responded to a number of them and issued citations with and without financial impact.

**Non-Agenda Items:** none

**Concerns of the Board:** Tim Hamburger asked about ODOT construction and emergency vehicle access for navigating turns with the new bump outs.

**Adjournment:** A motion to adjourn the meeting at 5:48 p.m. was made by Tim Hamburger and seconded by Brian Cameron. Ayes were received from Brian Cameron, Debra Reeves, Dave Mattison, Eric Swanson and Tim Hamburger.

Respectfully submitted,  
Rueben Descloux  
Fire Marshal

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Board Chair Debra Reeves