**TILLAMOOK FIRE DISTRICT**

**6/7/2024**

The 2024-25 Budget Committee meeting for Tillamook Fire District was held on Friday, June 7, 2024, at 5:30 p.m. at the Tillamook 911 Center for space considerations.

**Call to Order:** The Tillamook Fire District Budget Committee meeting was called to order by Board Chair Brian Cameron at 5:37 p.m.

Board Directors Present:

Brian Cameron, Chair Chris Kell, Vice-Chair Casey Burden-Director-Zoom

Leonard Ingles, Secretary Sara Christiansen-Director Mike Hanback-Member

Michele Bradley-Member Sean Gerber-Member Howard Magden-Member

Eric Simmons-Member

Staff Present: Paul Edwards, Interim Fire Chief; Dale Kamrath, Administrative Chief;

 Alan Christensen, Bay City Fire Chief

Guests: Watching via Zoom: Amy Dennis, Gabrielle Sterling, Casey Burden; In person guest: Jason Sterling, David McCall, Joel Hamburger, Charles Hall, Kathy Baker, Tim Hamburger.

Board Chair Cameron opened nominations for Budget Chairperson. Michele Bradley was nominated the Chair and selected to serve as Chair of the Budget Committee.

Administrative Chief Kamrath presented the Updated 2024-2025 Proposed Budget Document and Message to the Committee.

The updated Message expresses tremendous assistance from the City of Bay City. The Committee worked through the proposed document.

The LB-20 is your resource Pages-Looking at History and Current Accounts. We feel comfortable placing the Cash Carry-over at $600.000.00; Past Tax-returns average around $20K, so we placed at $15K for this year. Interest at $10K. Added the Seismic Grant, it shows as a Money-In and Money-Out, at $2.5 Million. The TURA Grant for the Generator is the same in and out, if received.

LB-31’s are the Expenses sheets. The Historical data has been entered. Personnel are left in existing positions. Personnel would likely be at a lower wage than the current positions, since they would be new hires. The positions will maintain for historical purposes and allow the Administration to determine structure.

Material and Services Line #29 added as Bay City IGA; Line 37 & 38 increased due to Records and Computer systems changes. #45 moved up to make alphabetical order.

Capital Outlay is laid out with Historical Data. Line items 62, 64 & 65 showing changes to relate to the expenditures for the Seismic Grant and the TURA Grants.

LB-30 is the Summary Page showing the individual LB’s recaptured.

Ending Fund Balance Line #25 increased from the Original Proposal of $100,754 to $434,714 to allow the District Funding of Bills including Wages from July 1, 2024 to November Taxes received.

Equipment Reserve Fund changed to reflect not transferring income of $150,000 into the Fund to allow for Cash Carryover.

Motion was made by Eric Simmons to Approve the Budget as Proposed. A second of the Motion was made by Howard Magden. The motion was approved 10-0.

**Adjournment:** Committee Chair Bradley adjourned the meeting at 6:18 p.m.

Respectfully submitted,

 Budget Committee Chair, Michele Bradley

Dale Kamrath, Administrative Chief