**TILLAMOOK FIRE DISTRICT**

**02/14/2023**

The regular board meeting for Tillamook Fire District was held on Tuesday, February14th, 2023, at 5:32 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Board Directors Present:

Tim Hamburger, Chair

Brian Cameron, Vice Chair

Allen Burris, Director

Leonard Ingles, Director

Chris Kell, Director

Staff Present: Daron Bement, Fire Chief

Guests: Jason Sterling, Bradly Hamburger, Joel Hamburger, Ethan Gilbert, Charles Hall, , Kyle Adams, RJ Wynia, John Welch, Heather Grimes, Kris Grimes, Patrick Maahs (Zoom) Brenda Descloux, Gavin McClaskey, Jamie McCamman

**Call to Order:** The regular board meeting was called to order by Chair Tim Hamburger at 5:32 p.m.

**Minutes:** A motion to approve the January 10th, 2023, minutes was made by Allen Burris and seconded by Leonard Ingles. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris and Leonard Ingles and Chris Kell, the motion carried.

A motion was made to approve Minutes from Special Meeting January 25th 2023 Minutes by Allen Burris Seconded by Brian Cameron. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris and Leonard Ingles and Chris Kell, the motion carried.

**Tillamook Volunteer Firefighters Association:** Capt. Jason Sterling, President:

Volunteer Association received a very generous donation from Lauren Parks Foundation totaling $20,000 has allowed for purchase of some vital equipment such as rope rescue gear, water rescue equipment and stoke basket shield.

The Volunteer Association Banquet will be held at the Pacific House Restaurant on April 15th and the board members are cordially invited.

**Non-Agenda Items:** None

**Public Comment:** None

**Financial Statement / Correspondence:**

December and January Financials are now available for signatures.

A motion to approve the financials report from December was made by Allen Burris and Seconded by Leonard Ingles. Ayes were received from Tim Hamburger, Allen Burris and Leonard Ingles and Chris Kell, the motion carried.

A motion to approve January 2023 Financials was made by Brian Cameron and seconded by Allen Burris. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris and Leonard Ingles and Chris Kell, the motion carried.

Copies of the bank statements, LGIP balance and accounts payable were forwarded electronically. A motion to pay the bills was heard from Allen Burris and seconded by Leonard Ingles Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris and Leonard Ingles and Chris Kell, the motion carried.

A request for the inclusion of the monthly visa statement was made by Director Ingles as part of the packet for the directors, Chief Bement acknowledged.

A motion was made by Allen Burris and Seconded by Leonard Ingles to update the Umpqua Bank Acct ending in 7114 to reflect only current board members and staff, and remove Casey Burden and add on Christine Kell. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris and Leonard Ingles and Chris Kell, the motion carried.

**Fire Chief Report:** Chief Bement submitted a copy of his report electronically to the board of directors Financials to date January 31st 2023 . Personnel Services $339,568 Materials & Services, $208,253 Capital Outlay, $35,117 for a combined Total $ 582,938

FEMA Grant for FY2022 totaling $420,340 has been submitted for communications equipment radios, pagers and in apparatus headsets. Department would cover $20,016.19 if awarded funds. Chief Bement is hopeful for a selection, the district will have to budget for the just over $20,000 responsibility if awarded.

Hiring for Staff positions were posted and closed at the end of January, Currently in review and preparing for interview processes for both positions.

Rescue 49 was evaluated for front end alignment and parts are on order from Italy and Tillamook Diesel Repair said it was safe to operate but replacement is required ASAP.

Charging solution for new portable radios for R49 has arrived working with Capt. Hamilton to get parts for installation.

Block Heater for Station 71 Generator failed FM Descloux and Chief Bement worked to get it replaced ASAP and it is good working order now.

Training is going well Capt. Davis is currently attending EMT Class, Officers and Sr. FFs are assisting with Wednesday Drills.

Capt. Sterling and Chief Bement have both been accepted to courses at National Fire Academy in Maryland in the fall.

May need to move September Board meeting during this time as necessary.

**Fire Marshal Report:** FM Descloux submitted a copy of his report electronically. Directors have no questions at this time.

Regular Session Ended at 5:50PM to adjourn to Executive Session

**Executive Session:** In accordance with ORS 192.660(2)(i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Session Began at 5:51PM Session ended 7:05PM No decisions were made by the board.

Regular Session Resumed at 7:06PM Fire Chief Annual Review was completed and directions were given to Chief Bement. Next review will be in 6 months. Will be on June agenda to schedule a July evaluation.

**Old Business:** The board held discussion of concerns regarding the current hiring processes that are underway and asked for clarification from Chief Bement. Direction was given to ensure that FF/Mechanic spot was filled first. Chief Bement Acknowledged the boards direction.

The board also addressed the carpet in the meeting room as needing to be replaced, Chief Bement acknowledged and stated that staff has been considering options. They suggested doing some research on the flooring materials as hardwood or composite type may reflect too much sound.

**New Business:** No additional business

**Concerns of the Board:** Vice Chair Brian Cameron would like to reiterate on the fact that he keeps hearing and has experienced personally any person approaching a board member outside of a public meeting is not “going to the board” the board may only act as whole. Responses are either in writing or in person to the board as defined by district’s well established policies and procedures. Brian encourages all directors to help put a stop to this type of behavior as it is adding to the toxicity of the environment.

**Adjournment:** A motion to adjourn the meeting at 7:24 p.m. was made by Allen Burris Ingles and seconded by Leonard Ingles. Ayes were received from Tim Hamburger, Brian Cameron, Allen Burris, Chris Kell, and Leonard Ingles, the motion carried.

Respectfully submitted, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board Chair Tim Hamburger

Daron Bement, Fire Chief