

TILLAMOOK FIRE DISTRICT

1/9/2024

The regular board meeting for Tillamook Fire District was held on Tuesday, January 9th, 2024, at 5:30 p.m. at the Tillamook Fire District board room, 2310 4th Street, Tillamook, Oregon.

Board Directors Present:

Brian Cameron, Chair

Chris Kell, Vice Chair

Leonard Ingles, Director

Sara Christianson

Jack Mulder

Staff Present: Jeff McBrayer, Fire Chief

Guests: Watching via Zoom: Will Carpenter, Daryl Hamilton. In-person guests: Tim Hamburger, Jason Sterling, Joel Hamburger, Kris Davis, Kyle Adams,

Call to Order: The regular board meeting was called to order by Chair Brian Cameron at 5:30 p.m.

Minutes: A motion to approve the December 12, 2023, minutes was made by Leonard Ingles and seconded by Jack Mulder. The motion passed by a vote of 5-0.

Tillamook Volunteer Firefighters Association: TVFA President, Jason Sterling, stated that most of their calls this month were lift assists; the association had their Christmas party and more than expected attended; a tentative date has been set for the awards banquet, and the association is almost finished with the fund drive association. No further comments from the volunteer association

Non-Agenda Items

Public Comment: 1) Tim Hamburger, asked about the outcome of the litigation, and both lawsuits have been settled.

No other public comments.

Financial Statement / Correspondence:

December Financial statements were presented to board members, L. Ingles motioned to approve, Seconded by J. Mulder. The motion passed by a vote of 5-0.

The autopay for Microsoft software will need to be added to a different credit card and taken off of a former employee card that will need to be cancelled.

Jack Mulder asked about the financial forecast for the end of this fiscal year, Chief McBrayer stated that we could potentially be looking at a 30k shortfall unless the grants that we have been working on are approved. Multiple vendors are willing to allow us to pay late if needed.

Copies of the bank statements, LGIP balance, and accounts payable were forwarded electronically and presented to the board. A motion to pay the bills was heard from Leonard Ingles and seconded by J. Mulder. The motion passed by a vote of 5-0.

Chief notified board that Alan Burris and Aaron Burris would be removed from Umpqua signature card and the new members Jack Mulder and Sara Christianson need to be added. All board members will need to go sign new signature cards when they are ready at Umpqua.

Fire Chief Report: Chief McBrayer submitted a copy of his report electronically to the board of directors Financials to date September 30th, 2023. Personnel Services \$230,297 Materials & Services, \$183,068 Capital Outlay, \$73,827 for a combined Total \$487,192

48 Calls for Service in December, most were for emergency medical services.

Most of the LGIP money is in the account, we should have more when the final payments are received. Our total is about \$920k, there is about a 10% non-collection rate based on previous years information.

Year-to-end calls are at about 1200, we have been struggling with software issues, the new software that was installed the last week that Chief Bement was here. None of the systems will feed information to each other so Kris and Kyle have spent many hours entering all of the calls into the new program. The current problem is that the software doesn't feed all of the information into the 911 dispatch software, so they are having to take stacks over to them to have them re-added to CAD.

We are still not receiving any assistance from Adventist for supplies for any of our EMS calls that Adventist bills for and we pay for.

Heavy brush is still in Hillsboro, they found the problem after 7 years. It is the transfer switch case and they are looking for parts to repair it.

I have been in close contact with R. Thorpe, the funding for disaster declaration has not been formally approved by state or federal agencies. There has not been any funding received by anyone for any of the damage or loss of equipment costs. We will apply for that as soon as it has been approved.

This week we will be calling and setting up contractor interviews for the seismic upgrade. Our plan is still to move to the fairgrounds after the county fair during construction. All of our relocation costs will come out of the seismic grant.

The HVAC is not working in the lower level of the building, there is no heat right now. We received a new quote from NW Ductless, Gary Johnson, quoted 8k for a new ductless system that can be installed during the seismic upgrade which will save costs due to the walls already being open due to construction. I canceled the previously approved 25k system.

All training has been completed including GPS and mapping, we have purchased software called Onyx for \$20 per month. Kris and Kyle have prepared our software so that it can be used when offline and out of cell range, so we are able to be routed correctly.

Our accountant is helping us with the list of needed items for the upcoming audit.

The levy request/ballot measure is almost done and will be submitted very soon. We are working on forming a PAC committee and have a few people who are excited and willing to help us.

Koa is working on the AFG grant from FEMA and a few others as well.

Old Business: None

New Business: None

Executive Session: Per ORS 192.660 (2)(b) entered at 6:07 pm and exited at 6:51 pm. No decisions were made in this session.

Concerns of the Board: None

Adjournment: A motion to adjourn the meeting at 6:52 p.m. was made by Leonard Ingles and seconded by Chris Kell. The motion passed by a vote of 5-0. The next meeting will be the regular board meeting on February 20, 2024.

Respectfully submitted,

Board Chair, Brian Cameron

Jeff McBrayer, Fire Chief