

# TILLAMOOK FIRE DISTRICT

## 4/10/2018

The regularly scheduled monthly meeting for Tillamook Fire District was held on Tuesday, April 10, 2018, at 5:15 p.m. at the Tillamook Fire Station, 2310 Fourth Street, Tillamook, Oregon.

Directors Present: Debra Reeves, Board Chair  
Dave Mattison, Secretary-Treasurer  
Eric Swanson, Director  
Tim Hamburger, Vice-Chair  
Brian Cameron, Director

Staff Present: Rick Adams, Fire Chief

**Call to Order:** The board meeting was called to order by Board Chair Debra Reeves.

**Minutes:** A motion to approve the March 13, 2018 meeting minutes was made by Tim Hamburger and seconded by Eric Swanson. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

**Bills:** A motion to pay the March 2018 bills was made by Tim Hamburger and seconded by Brian Cameron. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

**Correspondence and Financial Statement:** The February 2018 financial statement was forwarded to members of the board. There were some errors on the statement and they have been forwarded to the bookkeeper.

A motion to approve the February 2018 financial statement with pending changes was made by Dave Mattison and seconded by Tim Hamburger. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

**Fire Chief Report:** Chief Adams reported that the budget was finished and distributed this week. The budget was tied in with the Strategic Plan to review funding limitations.

A new auditor was selected last month and Chief indicated we should approve an audit engagement letter to Mr Winkle for auditing services.

A motion to approve the contract with the new auditor was made by Eric Swanson and seconded by Dave Mattison. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

All apparatus are back in service with nothing significantly causing mechanical problems. There is the possibility that there was air in an injector or a problem with one of the remanufactured units.

LEPC will be turned over to FM Descloux for follow up with committee members to approve the plan and initiating the second phase training portion. We will attempt to use the table top exercise to receive HazMat Incident Commander for fire officers who have participated in the classroom portion already.

The County is going to submit an RFP for a voted trunking radio system. This will allow multicasting from multiple repeater sites for better coverage. Jackson County is looking at a similar system with an initial price tag of around \$25 million dollars. Without going to the voters, there may be no other options to fund this.

**Fire Marshal Report:** FM Descloux submitted electronic copies of his report.

**Non-Agenda Items:** none

**Concerns of the Board:** Eric Swanson asked about the vacancy on the Budget Committee. Chief Adams will ask Eric Simmons if he would consider filling the seat.

Tim Hamburger asked if there was any more development surrounding back up coverage on the ambulance. Chief Sherbaugh from Nehalem Bay Fire and Rescue has recently submitted an email regarding his displeasure surrounding the lack of ambulance coverage.

Chief Adams requested that next month's board meeting be held on Monday, May 7<sup>th</sup>, 2017 due to scheduling.

**Adjournment:** A motion to adjourn the meeting at 5:47 p.m. was made by Dave Mattison and seconded by Tim Hamburger. Ayes were received from Tim Hamburger, Debra Reeves, Dave Mattison, Brian Cameron and Eric Swanson.

Respectfully submitted,  
Rueben Descloux  
Fire Marshal

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Board Chair Debra Reeves